

Mum/Biotech/ /2018

30.01.2018

To,
The Finance and Accounts Officer,
University of Mumbai,
Fort,
Mumbai -4000 032.

Dear Sir,

This is to inform you that I had participated in National Conference on Environmental Mutagenesis: Integration of Basic Biology & Omics to Improve Human Health held January 25-27, 2018.

The payment has been made by Dr. Archana Rath. *on*

Request you to reimburse the sum of **Rs 4000/- (Rupees Four Thousand only)** to Dr. Archana Rath from the department **budget head No - 3. Contingency for the year 2017-18.**

The payment is sanctioned by me.

- Attachments :- 1. Original receipt
2. Copy of certificate

Rath
Dr. Archana Rath
Head, Dept. of Biotechnology



A. Rath
1.2.18