

**Minutes of IQAC core committee meeting held on 1<sup>st</sup> April, 2015 in Management Council  
Room, Babsaheb Ambedkar Bhavan at 3:00 p.m**

A meeting of IQAC members was conducted in the above venue and chaired by Prof. A. K. Srivastava. The following members were present:

1. Prof. A.K.Srivastava (Coordinator)
2. Prof. Shubdha Joshi
3. Prof. R.M.Badode
4. Prof. Smita Chavan
5. Prof. Vidya Venkatesan
6. Prof. Kothari
7. Dr. Vivek Belhekar
8. Dr. Mrudul Nile
9. Dr. Mohankumar
10. Mrs. R. Srivaramangai

The following points were discussed

1. Prof. Srivastava welcomed everyone on behalf of Director, BCUD, Dr. Rajpal Hande who couldn't come for the meeting due to an urgent assignment. He then briefed on the previous meetings that happened with core committee in preparing AQAR report and the status of the report submission
2. The final word file was submitted by the coordinator to the NAAC office through email which was not accepted by NAAC since a new format of the report had been introduced
3. The copies of the new format of the AQAR and the report which was submitted were given to all members who were present.
4. It was decided in the meeting to appoint Dr. Avadhoot Nadkarni, retired professor from the department of Economics as the member of IQAC as an alumni of the University which was unanimously accepted by all
5. It was decided to transfer the data and web pages present in the server of Dr. Mangesh Karandikar to the server of Department of Information Technology and UCC will help in creating the new link
6. It was proposed by Dr. Srivastava to hold a meeting of HoDs probably on 10<sup>th</sup> April, 2015 to inform them about the new format and also to submit the additional information as required by the AQAR new format for the year 2012-2013
7. Later it was suggested to fix the date of meeting in consultation with the authorities since their presence was mandatory for further decision makings
8. The facilitators will in turn help the respective streams in filling up the form.
9. Prof. Srivastava read the role of coordinator as mentioned in the IQAC guidelines and suggested that Dr. Madhukar who has been appointed as the Director of UMAQAC can

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henceforth coordinate with the activities of IQAC. The decision was accepted by all members

10. Discussions on the details required about major and minor research projects and the calculation of H-index, impact factor, SCOPUS etc was done to have a clarity of what information to be filled in those columns
11. It was pointed out that since SCOPUS is for the science faculty, how the impact factor o be calculated for other subjects other than science.
12. It was decided that Mrs. R. Srivaramangai will send an email with the new format to all IQAC members and all HoDs if required
13. It was suggested by Dr. Vivek Belhekar and Dr. Smita Chavan along with Dr. Mohankumar to have a link in website where in individual faculties can login and enter their details regarding their designations and their research achievements.
14. Dr. Mohankumar also suggested for centralized collection of all details pertaining to all department at one location so that any report can be prepared with that.
15. Dr. Srivastava suggested Dr. Mohakumar to take over the responsibility of digitizing the data
16. Dr. Vidya Vencatesan raised the status of alumni association. It was suggested to get the updates from Dr. Mugdha Karnik who was made in charge of alumni association formation. It was also suggested that Dr. Smita Chavan along with Dr. Joshi will take care of alumni formation.
17. As the Chairperson of CDC, Dr. Joshi also suggested to merge CDC with IQAC if possible and function as a sub committee of IQAC.
18. This decision on this merge was postponed to next meeting since it requires the presence of authorities
19. Dr. Vivek Belhekar suggested to identify the titles (data columns) for collection of IQAC which he, Mrs. R. Srivaramangai and Dr. Mohankumar will work together and create an excel sheet with required columns
20. Excel sheet is to be prepared within a week's time and to be approved by IQAC to develop the centralized data collection software
21. The meeting ended with the thanks by coordinator to all the members for their effective contribution.



Dr. A. K. Srivastava  
Coordinator - IQAC

**Co-ordinator**  
**Internal Quality Assurance Cell**  
**University of Mumbai**

