

**Application for the post of Vice Chancellor  
University Of Mumbai**

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**I. GENERAL INFORMATION:**

A	Full name of the applicant (in capital letters), with initials expanded, as in official records	
B	Date of Birth:	
C	Present Post:  Designation and grade:  Date from which held:  Name of the Organisation:	
D	Address for communication :	
E	E-mail id :	
F	Telephone numbers for contact including STD code:  Office:  Residence:  Mobile:	

G	Whether any case is pending against you in any court of law and whether you have ever been convicted by a Court of Law for any offence? If so, give details thereof.	
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**Note : Please enclose,**

- i) No Objection Certificate for application from the parent department /organization /Institution and,
- ii) A certificate from the parent Department /Organization/Institution to the effect that no departmental enquiry is proposed or pending against you.

**II. PERSONAL INFORMATION:**

**PART - A**

**Essential Qualifications and Experience**

**1. Educational Qualifications**

<b>Examination/ Degree</b>	<b>Board/ University</b>	<b>Institute</b>	<b>Subjects/ Specialization</b>	<b>Year of Passing</b>	<b>Division/ CGPA</b>	<b>Marks in %</b>
Secondary						
Higher Secondary						
Graduation						
Post Graduation						
Ph.D.						
Any other						

**2. Experience in the field of Higher Education during last 15 years in teaching and research in a university/well-established institution of repute and/or at the undergraduate and post-graduate level**

<b>University/Institution*</b>	<b>Post</b>	<b>From</b>	<b>To</b>	<b>Total (in years and months)</b>
<b>Total Experience :</b>				

\* Name of the University/Institution:- If space provided for entering the name of the University is insufficient, use abbreviations in the column and expanded forms as foot note below the table.

**3. Details of research publications in peer-reviewed/referred international research journals after Ph. D and/or published quality books in a recognized discipline, referred for study in higher education at the National/International level.**

3.1 Research publications in peer-reviewed/referred international research journals after Ph. D:

<b>Sr. No.</b>	<b>Title of the publication</b>	<b>Name of the international journal</b>	<b>Month and year of publication</b>
1			
2			
3			
4			
5			

\*Please attach additional sheets for details of research publications in international journals after Ph D if space provided is not adequate

3.2 Details of published quality books/book chapters in a recognized discipline, referred for study in higher education at the National/International level:

<b>Sr.No.</b>	<b>Title of the book/ book chapters</b>	<b>Name of the publisher</b>	<b>Institutions where referred for study</b>
1			
2			
3			
4			
5			

**4. Details of administrative experience in the field of Higher Education not below the rank of Professor and Head of the Department in a university/Principal (in Professor's Grade) of a Senior college/Head of a national/international institution of Advanced Learning.**

Sr. No.	Post	Period From... to..... (dates and duration)	Name of the University/Colleges /Institution& location
1	Professor		
2	Head of the Department in a University		
3	Principal (in Professor's Grade) of a Senior College		
4	Dean		
5	Director		
6	Head of a National/ International Institution of Advance Learning		

**5. Details of major research projects executed by the Candidate**

Sr. No.	Title of the project	Project Value (Rs. In lakh)	Granting agency	Date of start	Date of Completion
1					
2					
3					
4					
5					
6					
7					

Note: If space provided in the column is insufficient please use abbreviations and expansions in the foot note. Please attach additional sheets and furnish information in the same proforma, if necessary.

**6. Details of experience of working with international bodies or international exposure through participation in workshops, seminars or conferences held outside the country.**

6.1 Working with International Bodies:

Sr. No.	Name of the international body	Nature of experience
1		
2		
3		
4		
5		

6.2 International exposure through participation in workshops, seminars or conferences held outside the country:

Sr. No.	Title of Workshop/Seminar/Conference	Month & Year	Place
1			
2			
3			
4			
5			

**Note: Please attach additional sheets in similar proforma, if necessary.**

**7. Experience of organizing events such as workshops, seminars, conference at an international level within the country in the field of higher education.**

Sr. No.	Title of workshop/ seminar/conference	Month & Year	Place	Role assigned (to you) in organizing the event
1				
2				
3				
4				
5				

**8. Demonstrated experience in leadership**

Sr. No.	Brief description of nature of leadership activity and role played	Documented evidence of achievements in leadership
1		
2		

**Note: Please attach additional sheets containing information in similar proforma for other relevant activities.**

**8. Three References:-**

**Applicant shall give names of three references to whom reference could be made, in case the committee considers it necessary.**

Sr. No	Name	Email ID & Contact Number
1		
2		
3		

**PART - B**

**Desirable Experience**

- 9 **Experience of working on the Statutory Authorities / forums of a university such as Board of Studies, Academic Council, Management Council or Executive Council of Board of Management, Senate, etc.**

Sr.No.	Institution*	Statutory forum/authority and position	From	To	Total (in years and months)

10. **Demonstrable experience of handling Quality issues, assessment and accreditation procedures, etc.**

Sr. No.	Area	Institution	Duration (From ... to) and total period	Achievements
1.	Quality issues			
2.	Assessment and accreditation procedures			
3.	Any other issue (Please specify)			

**Note: Please attach separate sheet if space provided is not adequate**



11. Experience to guide Ph.D. students

Sr.No.	Student	Thesis title	Period of Guideship	Ph D awarded in

12. Experience at the State or national or international level in handling youth development work such as organizing student-centric activities for their all-round development and for providing them rich campus life as envisaged in the Maharashtra Public Universities Act, 2016.

Sr. No.	Nature of Activity/ Event	Institution	Duration (From ... to) and total period	Achievements
1.				
2.				

## PART - C

### **Skills and Competencies**

**Please Indicate briefly the level of your proficiency against each of the areas and items indicated below:**

- **Technical Skills –**
  1. Openness towards technology and a deep conviction regarding its potential applications in a knowledge-based setting;
  2. Level of comfort in the use of technology ;
- **Managerial Skills –**
  1. Ability to anticipate issues and problems and to prepare advance strategic plans;
  2. Ability to generate resources and to allocate the same appropriately ;
  3. Capacity to work effectively under pressure and to manage work within tight deadlines;
  4. Understanding of financial management including revenue generation, planning and fiscal control;
- **Alignment with corporate objectives and State as well as National level priorities**
  1. Ability to identify the needs of the communities in key sectors;
  2. Understanding of the challenges before the Nation and to indicate how Higher Education can respond to developmental needs ;
  3. Understanding of curriculum development issues, especially those relating to wide participation and social inclusion ;
- **Leadership skills –**
  1. Ability to motivate a diverse groups of stakeholders ;
  2. Desire to further the mission and goals of the organization;
  3. Ability to think strategically and innovatively and to maintain a broad perspective;
  4. Ability to lead by personal example with openness to new ideas and a consultative approach in implementation of the same;
- **Interpersonal communication and collaborative skills-**
  1. Details of experience in developing and executing National and International collaborative arrangements;
  2. Ability to interact effectively and persuasively with a strong knowledge-base at senior levels and in large fora as well as on a one-to-one basis;
  3. Evidence of being an active member of professional bodies and associations in relevant fields.

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