

Please check whether you have got the right question paper.

- N.B:
1. All questions are compulsory.
 2. Each question carry 15 marks

Q.1 Answer any two of the following

15

- a. Explain in brief the various managerial skills required for successful management.
- b. Define OB and explain its different levels in detail.
- c. Define leadership and explain the features of leadership.

Q.2 Answer any two of the following

15

- a. Define HRM and explain its function in brief.
- b. Explain the importance of HRP in detail.
- c. Explain the environmental factors affecting job design.

Q.3 Answer any two of the following

15

- a. Define recruitment and explain its process in brief.
- b. Explain the importance of selection in an organization.
- c. Explain the requirements of an effective orientation programme.

Q.4 Answer any two of the following

15

- a. Explain the concept of placement and its relevance in an organization.
- b. Explain in detail various issues in training needs assessment.
- c. Define performance appraisal and explain the role of a HR manager in performance appraisal process.

Q.5 Write short notes on any three

15

- a. Personality
- b. Causes of stress
- c. Vestibule training
- d. MBO