

Course Title : Certificate Course in Urdu

Ordinance :

Eligibility:

Passed the SSC Examination from Maharashtra State Board of Secondary Education, Pune or studied up to Std. V through Urdu medium. However if a non SSC candidate is found to be eligible by way of appearing for a personal interview and oral test conducted by the Department, he/she may be admitted to the Certificate Course in Urdu as a special case.

Regulations:

R- Fee Structure:

The fee structure of the course is as follows:

1. Tuition Fees -----Rs. 1500/-
2. Registration Fees ---- Rs. 100/-
3. Examination Fee as per University norms

R- Duration:

Duration of the course will be one year and the examination will be held at the end of the academic year.

2 Lectures of one hr. each will be held twice a week.

(4 Lectures per week of one hour duration)

(The candidate will not be admitted to the examination if he/she fails to keep 75% Attendance)

R- Intake Capacity:

The Intake capacity of the students is 20.

R- Standard of passing :

In order to pass the examination for the certificate in Urdu a candidate must obtain 40 percent of the full marks in written and oral examinations separately and 50 percent in the aggregate.

Syllabus for Certificate Course in Urdu

The following shall be the syllabus for the course for the Certificate Course in Urdu :

1. Introduction to Urdu Language.
2. Introduction to Urdu Alphabets. The relation between sounds and script.
3. Urdu sounds : Vowels and Consonants
4. Joining of letters and combination of words.
5. Writing and reading practice.
6. Some Grammatical features to be introduced:
a) Gender b) Opposites c) Singular-Plural
7. Numerals and Ordinals (1 to 25)
8. Punctuation (Full stop, Comma)
9. Selected poems and prose passages to be read and utilised for oral examination only.
10. The First book of Urdu Bal-Bharati will be used as text book.

Scheme for Examination:

There will be a written examination of 3 hours duration carrying 100 marks and an oral examination carrying 50 marks. The scheme of marks will be as under:

➤ **Written Examination:**

- | | |
|--|------------|
| 1. Simple textual questions. | (10 Marks) |
| 2. Objective questions on Grammar. | (18 Marks) |
| 3. Composition on given topics from the text (10 lines). | (10 Marks) |
| 4. Comprehension of an unseen passage. | (06 Marks) |
| 5. Answer in two three sentences.(3 out of 5) | (12 Marks) |
| 6. Writing ability. | (25 Marks) |
| 7. Objective questions on numerals and ordinals. | (09 Marks) |
| 8. Translation (English to Urdu). | (10 marks) |

➤ **Oral Examination:**

- | | |
|-----------------|------------|
| a) Reading | (10 marks) |
| b) Recitation | (10 marks) |
| c) Dictation | (15 marks) |
| d) Conversation | (15 marks) |

