

**CIRCULAR**

Attention of the Principals of all affiliated aided, partially aided and unaided (Minority and Non-Minority) colleges is invited to this Office Circular No.Aff./Recog./173, dated 13<sup>th</sup> June, 1991, No.Aff./ Recog./254, dated 5<sup>th</sup> July, 1993 and No.Aff./Recog./188 of 2008 dated 17<sup>th</sup> May, 2008, regarding 1) fees prescribed for application to be made for affiliation of new colleges and for continuation and/or extension of affiliation and/or permanent affiliation of the existing colleges and 2) receipt of late application and fees prescribed therefore and they are hereby informed that, the Management Council at its meeting held on 16<sup>th</sup> August 2007 vide item **No.5**, 15<sup>th</sup> September, 2011 vide item **No.41** and 28<sup>th</sup> June, 2012 vide item **No.13** has amended ordinance 158 which reads as under :-

**O.158:** All applications for opening of new colleges shall be sent (ten copies) or extension of affiliation shall be sent (in five copies) to the Registrar in the form prescribed by the Management Council so as to reach him before the last day of October of the year preceding the year from which affiliation is intended to take effect. All applications for continuation of affiliation or permanent affiliation of colleges shall be sent (in five copies) to the Registrar in the form prescribed by the Management Council so as to reach him on or before 31<sup>st</sup> August of the year preceding the year from which affiliation is intended to take effect.

Provided that in the case of colleges in respect of which the period of continuation of affiliation or extension of affiliation (Natural Growth) or permanent affiliation, recommended by the Senate expires before the date on which a copy of the University letter forwarding to the Government of proceedings of the Senate meeting was received by the college, the application for continuation of affiliation or extension of affiliation (Natural Growth) or permanent affiliation shall be sent (in five copies) to the Registrar in the form prescribe by the Management Council within two months from the date of the receipt of the said letter and in the case of colleges allowed to be started by the University on the basis of initial approval received from the Government in August or thereafter, shall be sent (ten copies) to the Registrar in the form prescribed by the Management Council within two months from the date of the receipt of the letter from the University permitting the Society /Trust to admit students.

Application for affiliations for opening of new colleges, continuation of affiliation and / or extension of affiliation and / or extension of affiliation (Natural Growth) or permanent affiliation of colleges shall be accompanied by fees as mentioned below:-

(a) Application for affiliation of new College :				₹
(i)	(a)	Colleges for professional Courses* for a course/branch only (excluding Education and Law)	Urban	2,50,000/-
			Rural	1,50,000/-
	(b)	For additional each course or branch (excluding Education and law)		1,00,000/-
	(ii)	(a) Colleges for Education and Law		1,50,000/-
		(b) for additional each course		50,000/-
(iii)		Colleges for each course [i.e. Bachelor of Arts, Science & Commerce and Self-finance courses**] other than Professional Education and Law courses		30,000/-
(b) Application for continuation of affiliation :				₹
(i)		Colleges for professional Courses* For each courses /branch (excluding Education and Law)		75,000/-
(ii)		Colleges for Education and Law		25,000/-
(iii)		Colleges for <u>each</u> course [i.e. Bachelor of Arts, Science & Commerce and Self-finance courses**] other than professional, Education and Law.		10,000/-



(c)	Application for extension of affiliation by Natural growth :-		₹
	(i)	Colleges for professional courses* For each course/branch (excluding Education and law)	75,000/-
	(ii)	Colleges for each courses [i.e. Bachelor of Arts, Science & Commerce and Self-finance courses**] other than professional courses	10,000/-
	(iii)	Colleges for law and Education	25,000/-
(d)	Application for extension of affiliation for teaching a new degree course or a new subject in the same faculty :-		₹
	(i)	Colleges for professional each Course /Branch (excluding Education and Law)	75,000/-
	(ii)	College for each course [i.e. Bachelor of Arts, Science & Commerce and Self-finance courses**] other than professional Courses (excluding Education and Law)	25,000/-
	(iii)	Colleges for Education and Law	25,000/-
(e)	Application for extension of affiliation for teaching of new degree course in another faculty :-		₹
	(i)	Colleges for professional* each Course (excluding Education and Law)	2,50,000/-
	(ii)	Colleges for course [i.e. Bachelor of Arts, Science & Commerce and Self-finance courses**] other than professional courses (excluding Education and Law)	25,000/-
	(iii)	College for Education and Law	25,000/-
(f)	Application for permanent affiliation :-		₹
	(i)	Colleges for professional* Course (excluding Education and law)	5,00,000/-
	(ii)	Colleges for courses [i.e. Bachelor of Arts, Science & Commerce and Self-finance courses**] other than professional courses (excluding Education and Law)	50,000/-
	(iii)	Colleges for Education and Law	1,00,000/-
(g)	Application for additional each division/variation in intake in each course:-		₹
	(i)	Colleges for professional* each Course/Branch (excluding Education and Law)	1,00,000/-
	(ii)	Colleges for each course [i.e. Bachelor of Arts, Science & Commerce and Self-finance courses**] other than professional courses* (excluding Education and Law)	25,000/-
	(iii)	Colleges for Education and Law	25,000/-

In case 31<sup>st</sup> August and/or before the last day of October of the year preceding the year happen/s to be a Sunday or Public Holiday, the last date for accepting applications for continuation of affiliation or extension of affiliation (Natural Growth) or permanent affiliation and opening of new colleges and applications for extension of affiliations shall be the immediate previous working day.

A copy of the application for opening of new college shall also be sent by registered post to the State Government directly.



Provided that the application for extension of affiliation (Natural Growth) or continuation of affiliation or permanent affiliation of college received after 31<sup>st</sup> August shall be accompanied by in addition to the fees mentioned above, a late fee of ₹5,000/- for colleges for professional courses and ₹1,000/- for colleges for each courses [i.e. Bachelor of Arts, Science & Commerce and Self-finance courses\*\*] other than professional courses (including colleges of Education and Law ) for each month subsequent to the month of August, as the case may be, including the month in which the application is received.

Provided that in the case of colleges in respect of which the applications for extension of affiliation (Natural Growth) or continuation or permanent affiliation of colleges received after two months after a copy of the University letter forwarding to the Government the proceedings of the Senate meeting was received by the college and application for continuation of affiliation of colleges received after the receipt of the letter from the University permitting the Society/Trust to admit students on the basis of the initial approval received from the Government, shall be accompanied by the addition to the fees mentioned above a late fee of ₹5,000/- for colleges for professional courses and ₹1000/- for college for each courses [i.e. Bachelor of Arts, Science & Commerce and Self-finance courses\*\*] other than professional courses (including colleges of Education and Law) for each month subsequent to the second month, as the case may be, including the month in which the application is received.

The Management Council reserves to itself the right to reduce/waive late fee as prescribed hereinabove, in receipt of application for extension of affiliation (Natural Growth) or continuation of affiliation or permanent affiliation of colleges and opening of new Colleges or extension of affiliation in exceptional circumstances. The Management Council reserves to itself the right to refuse to consider any application received after 31<sup>st</sup> August and/or before the last day of October of the year preceding the year, as the case may be.

One-third of the amount of affiliation application fee receive with a application for opening of new college shall be refunded to the Society/Trust whose application for opening of a new college is not recommended by the University and is not approved by the State Government or whose application is recommended by the University to the Sate Government but is not approved by the State Government.

Where a college having applied for permanent affiliation is granted continuation of affiliation one-half of the amounts of permanent affiliation application fee received with the application shall be refunded.

Affiliation application fees including late fee, if any, shall be paid by means of a demand draft payable to the Finance and Accounts Officer, University of Mumbai and drawn on any scheduled bank in Mumbai. However, the colleges in Greater Bombay may pay affiliation application fee including late fee if any, by means of a crossed account payee Cheque on a Scheduled Bank/State Co-operative Bank in Mumbai.

\*Professional courses mean courses in Medicine. Dentistry, Pharmacy, Architecture, Ayurved, Homoeopathy, Unani Medicine, Management Studies, Engineering, Education Medical Laboratory, Technology, Prosthetics & Orthopedics, Audio logy & Speech Therapy, Occupational Therapy, Physical Therapy, Law, Labour studies, Labour laws & Labour Welfare, Taxation Law, Dance, Music, Applied Art, Painting and include such other courses as may be decided to the professional courses by the Management Council from time to time.

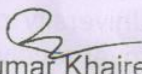


**\*\*[Self-finance Courses :- 1) B.Sc. (Hospitality Studies), (2) B.Sc. (Microbiology), (3) B.Sc. (Bio-Chemistry), (4) B.Sc. (Bio-Tech.), (5) M.C.A., (6) B.Ed., (7) BSW, (8) Event Management, (9) B.Sc.(Information Technology) (10) B.Sc.(Computer Science) (11) BMM (12) BMS (13) Banking & Insurance (14) Accounting & Finance (15) Library science (16) B.Sc. (Maritime) (17) B.Sc. (Nautical Science) (18) B.Sc. Library & Information Science (19) B.Sc. (Home Science) (20) B.Sc. (Aviation) (21) B.com (Financial Markets)]** and include such other courses as may be decided to the self-finance courses by the Management Council from time to time.

The above-amended ordinance has been brought into force with effect from the academic year 2012-13.

Mumbai-400 032

24<sup>th</sup> August, 2012.

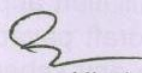
  
(Kumar Khaire)  
Registrar

To,

The Principals of all the affiliated aided, partially aided and unaided (Minority and Non Minority) colleges.

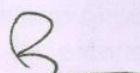
Copy forwarded with compliments for information to :-

- 1) The Director, Directorate of Education (Higher Education), Maharashtra State, Pune-411 001.
- 2) The Director, Director of Technical Education, Maharashtra State, Mahapalika Marg, Mumbai - 400 001.
- 3) The Jt. Director of Education (Higher Education), Elphinstone Technical High School, 3, Mahapalika Marg, Mumbai-400 001.
- 4) The Joint Director Higher Education, Konkan Resion, Government Education College Campus, Panvel, Dist - Raigad - 410 208.
- 5) The Administrative Officer (Higher Education Grants), Mumbai, Pune and Kolhapur.
- 6) The Presiding Officer, College Tribunal for Mumbai & S.N.D.T. Women's Universities, Mumbai.
- 7) The General Secretary, Mumbai University and College Teachers' Union, University Club House, 'B' Road, Churchgate, Mumbai-400 020.
- 8) The Deans of all the faculties.
- 9) The Director, College Development Council.

  
(Kumar Khaire)  
Registrar

Copy to the Controller of Examinations/Finance & Accounts officer/Deputy Registrars, Director of Students Welfare/Assistant Registrars/Executive Secretary to the Vice-Chancellor, Personal Assistant to the Pro-Vice-Chancellor, Registrar and Director, B.C.U.D. and the persons-in-charge of the different sections/Units in the Registrar's Office.

Record Section (10 copies)

  
(Kumar Khaire)  
Registrar