

UNIVERSITY OF MUMBAI



GENERAL ADMINISTRATION DEPARTMENT

No. GAD/ICM/2015-16/ 2

CIRCULAR

The Directors / Heads of the University Department / Centres,
The Wardens of the University Hostels,
The Librarian,
The Principal, Sir J.J. College of Architecture.

Sub. : Purchase of Terry cot Cloth from M/s. Anil Kumar Jain & Co.,
authorized institutional dealer for providing Uniforms cloth
to the Class IV Employees of the University for the block of
two years i.e. 01.04.2014 to 31.03.2016.

Mesdames / Gentlemen,

I am to inform you that, it has been decided by the University authorities to purchase 'Terry cot Cloth' for providing Uniform to the Class-IV employees of the University from the following agency, which is approved by the Purchase Committee at its meeting held on 6th January, 2016 Vide item No.4.

Name and Address

Telephone No.

M/s. Anil Kumar Jain & Co.
Authorized Institutional
Dealer of Mafatlal Mills Ltd.,
503, Sai Heritage, Bhaveshwar
Lane, Tilak Road, Near Balaji
Temple, Ghatkopar (East),
Mumbai-400 077.

21022586, 21023934
FAX - 21021262

Mobile: 9821879884

The details of the Cloth to be purchased from said agency are as under: -

| Sr.No. | Particulars | Sort No. | Shade | Category | Rates (Per Meter) |
|--------|----------------------------|----------|--------------|--|----------------------|
| 01 | Mafatlal shirting | 1158 | White | Despatch Assistant, Jamadar, Daftary & Driver | Rs.191/- |
| 02 | Mafatlal suiting (Pant) | 3434 | White | Despatch Assistant, Jamadar, Daftary & Driver | Rs.269/- |
| 03 | Mafatlal shirting | 1158 | Sky Blue | Hawaldar, Liftman, Machine Operator, Peon & Lab. Attendant | Rs.191/- |
| 04 | Mafatlal suiting (Pant) | 3434 | Navy Blue | Hawaldar, Liftman, Machine Operator, Peon, Lab. Attendant & Mechanic-cum-Driver | Rs.269/- |
| 05 | Mafatlal shirting | 1158 | Olive Green | Electrician, Plumber & Carpenter | Rs.191/- |
| 06 | Mafatlal suiting (Pant) | 3408 | Olive Green | Electrician, Plumber & Carpenter | Rs.269/- |
| 07 | Mafatlal suiting | 3434 | Cream | Mukadam, Hamals (For Shirt and Pant) and Helper to the Electrician, Plumber & Carpenter (for Pant Only) | Rs.269/- |
| 08 | Mafatlal shirting | 1158 | Cream | Helper to the Electrician, Plumber & Carpenter | Rs.191/- |
| 09 | Mafatlal suiting | 3434 | Cream | Watchman | Rs.269/- |
| 10 | Mafatlal suiting | 3434 | Cream | Mali & Sweeper | Rs.269/- |
| 11 | Mafatlal Drill Black | 3408 | Black Cotton | Machine Operator (for Apron) | Rs.269/- |

--- 2 ---

Accordingly the General Administration Department has purchased the Cloth for the menial staff of the Registrar's Office only.

In view of the above, you are therefore, requested to kindly contact with the aforesaid party directly for purchasing the Uniform Cloth as per your requirement to be provided to the Class-IV Employees working in your department under intimation to the General Administration Department, R.No.121, First Floor, M.G. Road, Fort, Mumbai - 400 032.

Mumbai- 400 032
30th March, 2016

[Signature]
REGISTRAR

Copy forwarded with compliments for information to the Finance & Accounts Officer.

[Signature]
20/3/16
REGISTRAR

Copy forwarded for information to :-

1. The Chief Accountant,
2. The Deputy Registrar (F & A) Vidyanagari,
3. The Deputy Registrar (Administration), Vidyanagari,
4. The Assistant Registrar (Internal Audit),
5. The Assistant Registrar - III (F & A),
6. Personal Assistant to the Vice-Chancellor,
7. Personal Assistant to the Registrar.

[Signature]
20/3/16
REGISTRAR

To,
Shri. Sanket S.A. 24.1