

UNIVERSITY OF MUMBAI

No.Estab.II(IV)/ 07 of 2016-17

CIRCULAR

The Directors/Heads of the University Departments/Centres/Institutes, I/c the Principal, Sir J.J. College of Architecture, the I/c Librarian, University Library, the Offg. Controller of Examinations, the Finance & Accounts Officer, all the Deputy Registrars, the Controller, Printing & Stationery, the University Engineer, all the Assistant Registrars and the Officers in-charge of the different Sections/Units of the Registrar's Office are hereby informed that the 57th Annual General Body Meeting of the University of Mumbai Employees' Co-operative Credit Society Ltd. is convened **on Tuesday, 14th June, 2016, at 4.00 p.m. in the 'Sir Cowasjee Jehangir Convocation Hall', Fort, Mumbai - 400 032.**

In this connection, I am directed to inform you that the concerned employees who are the members of the said Society working at the **Fort Campus are allowed to leave the office on Tuesday, 14th June, 2016 at 3.45 p.m. and Vidyanagari Campus at 3.00 p.m.** to attend 57th Annual General Body Meeting of the University of Mumbai Employees' Co-operative Credit Society Ltd., subject to the following Conditions:-

1. Those who want to attend the meeting of the University of Mumbai Employees' Co-operative Credit Society Ltd. must inform the Heads of the respective Departments/Sections/Units in writing and they will have to attend the meeting failing appropriate action will be taken.
2. The Hon. Secretary & Treasurer, University of Mumbai Employees' Co-operative Credit Society Ltd. should submit the attendance records of the meeting to the Registrar.
3. Those who take permission for attending the meeting of the University of Mumbai Employees' Co-operative Credit Society Ltd., but could not attend the said meeting will be required to apply for ½ day Casual Leave, which may please be noted.


REGISTRAR

Mumbai - 400 032

10 June, 2016.

To,
All The Directors/Heads of the University Departments/Centres/Institutes,
The I/c Principal, Sir J.J. College of Architecture,
The I/c Librarian, University Library,
The Offg. Controller of Examinations,
The Finance & Accounts Officer,
All the Deputy Registrars,
The Controller, Printing & Stationery,
The University Engineer,
All the Assistant Registrars and
The Officers in-charge of the different Sections/Units of the Registrar's Office.

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(A) Copy forwarded for information and necessary action to:-

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3. The Deputy Registrars
4. The Deputy Registrar /the Chief Accountant (F. & A.)
5. The Controller of Printing and Stationery, University Press
6. The University Engineers (Fort & Kalina Campus)
7. The Assistant Registrars/Assistant Registrars (F. & A.)
8. The Security Officer
9. The Assistant Security Officers
10. The Persons in-charge of the different Sections/Units of the Registrar's Office
11. The Garden Superintendent
12. The Personal Assistants to (i) the Vice-Chancellor
(ii) the Registrar (iii) the Director B.C.U.D. (iv) the Offg. Controller of Examinations
and (v) the Finance and Accounts Officer.

(B) Copy for information to :-

1. The Hon. Secretary General, Mumbai University Officers Association
2. The General Secretary, University of Mumbai Employees' Union
3. The General Secretary, Mumbai University & College Teacher's Union
4. The General Secretary, Educational Employees' Welfare Association
5. The Hon. Secretary, University of Mumbai Employees Co-Operative Credit Society Ltd.


14/4/18
REGISTRAR
