



**UNIVERSITY OF MUMBAI  
INSTITUTE OF DISTANCE EDUCATION**

Dr. Shanker Dayal Sharma Bhavan,  
Vidyanagari, Santacruz (East), Mumbai - 400 098.

**Application for Transference Certificate from the last attended  
College / University Department**

From : \_\_\_\_\_ College Code : \_\_\_\_\_

Shri / Smt. Kum. \_\_\_\_\_

**(In Block Letters)** (Surname) (Own Name) (Father's/Husband's Name) (Mother's Name)

Residential address of the student \_\_\_\_\_

\_\_\_\_\_

Pin Code : \_\_\_\_\_ Tel. No. \_\_\_\_\_

To

The Principal / Head of the University Dept.

(Full Name and Address of the last attended College / University Dept.) \_\_\_\_\_

\_\_\_\_\_

**Through Asstt. Registrar (Adm.) I.D.E.**

Sir / Madam,

I am to state that I have taken provisional admission to the \_\_\_\_\_ Class in the institute of Distance Education of the University of Mumbai on the basis of the No Objection Certificate dated \_\_\_\_\_ issued to me by the College / University Dept.

I attended the \_\_\_\_\_ Class (Div. \_\_\_\_\_ Roll No. \_\_\_\_\_) during the First/Second Term/s of the academic year \_\_\_\_\_ at your College and passed/failed/was awarded A.T.K.T. at the examination held by the University Dept. / College in April/October \_\_\_\_\_ Examination (Seat No. \_\_\_\_\_)

**My Date of Birth is** \_\_\_\_\_

I am enclosing the attested xerox copy of the mark-sheet/s of the above mentioned examination/s. I have also paid the T.C. Fee of Rs. 100/- at the Institute of Distance Education at the time of admission.

I am to request to sent my **Transference Certificate directly to the Director, Institute of Distance Education, University of Mumbai, Vidyanagari, Santacruz (East), Mumbai - 400 098 at the earliest.**

Thanking you,

Verified by \_\_\_\_\_

Yours obediently,

Date :

(Signature of the Adm. Clerk)

(Student's Signature)

- N.B.:** 1) This **Application for Transference Certificate** must be submitted at the admission counter by only those students who seek admission to I.D.E. on the basis of N.O.C. from the affiliated college or the Department of the University of Mumbai last attended by them.
- 2) The old **students of I.D.E. are NOT required to fill up this form.**