

Faculty of Science & Technology
Faculty of Commerce & Management
Faculty of Humanities
Ph.D. Faculty of Interdisciplinary Studies

Kindly forward the recognition form alongwith all the documents to the University for Consideration as per University Ordinance :-

CHECKLIST

1	Application shall be made in writing in the prescribed form and shall be submitted through the HOD/ Director/ Principal which <u>applicant is working</u> .
2	Application shall be made in <u>separate prescribed form</u> for (By Papers, By Research and Ph.D. guide Recognition).
3	Application form should be fully filled up by the teacher and must be verified and forwarded through the College/ Institute alongwith <u>separate forwarding letter</u> of the Higher Authority of College/ Institute.
4	All qualification certificates must be attach alongwith every application form.
5	Attach Xerox copy of Approval letter issued by the University <u>CONCOL</u> section stating therein Applicant's appointment is approved by the University as full-time Teacher at the College/ Institute <u>on a probationary/permanent/transfer basis</u> .
6	Attach Earlier Recognition letter (if required).
7	Attach ' <u>UG and PG Teaching Experience Certificate</u> ' of the applicant in the subject issued by the College/ Institute authority (number of years with details).
8	Attach Marriage Certificate/ Gazette copy if change in the name (if required).
9	Application must be Submit alongwith <u>3 copies</u> of paper published, articles, recognized journals and <u>3 copies of list of No. of publications, No. of Papers in referred journals</u>
10	<u>No Objection Certificate</u> from the College/ Institute, Department in which the applicant proposes to guide research or teach (if required).
11	Email ID/ Mobile No. Compulsory
12	Permission letter for Recognition to enrol students for the Ph.D. degree/By Research in the concerned students.

P.S. Shumay
D.R 23/9/19

No. **3137**

UNIVERSITY OF MUMBAI

APPLICATION FOR RECOGNITION AS A TEACHER OF THE
 UNIVERSITY FOR THE Ph.D. DEGREE

1. Applicant's Name in full in CAPITAL (beginning with surname) } Shri/Smt./Kum. _____

Residential Address _____

Tel. No. _____ Mob. No. _____

Abbreviated Name of the } _____
 College/Institution } _____ Tel. No. _____

Date of Joining the College/Institution _____

Date of Birth _____ Date of Retirement _____

2. Designation and the exact position of the applicant on the teaching staff of the Institution in which he is working, showing its relation to the staff generally and whether his appointment is approved by the University (if approved, enclose a certified copy of the approval letter)
3. The Degree and the subject (with Branch/es, if any) in respect of which the applicant desires to be recognised.
4. Particulars of degree/s obtained by the applicant :

Degree	University	Class	Month & Year	Subjects	By Papers/Research or Published Work

5. Title of thesis or published work for which the Research degree/s was awarded.
6. Research Publication (give list with dates of publication) in the subject in which recognition is sought ; these may include articles embodying the results of research or investigations, published in recognized journals, work done subsequent to the award of the research degree should be specially indicated :—

Note : The teachers should forward alongwith their applications, **ten copies of a full list of publication**, articles, etc. (except publications based on thesis submitted for any research degree), giving below dates and other necessary particulars about them. They should submit a note indicating in exact terms the specific research value of each of the publications listed by them. They should also furnish alongwith such note an estimate from a wellknown authority in the subject on the research value of the respective publication in support of their own estimate.

7. The branch of subject in which the applicant has specialized with details of the same —

- 7-A. Particulars of the degree and the subject/s in which the applicant is already recognised as a Post-graduate teacher of the University and since when.

- 7-B. (i) Whether the Department/Institute is recognized by the University to enrol students for the degree course/s in the subject/s for which recognition is sought.

(ii) No. of students permitted to enrol : Master's Degree (by Research) : Ph.D. Degree :

- (iii) Period of recognition of Department/Institute i.e. three years/Temporary/Permanent

	Name of University	Number of students		Subjects/ Branch	Years from to	
		Master's Degree by Research	Ph.D. Degree			
8. (a) Previous experience of guiding post-graduate students by research						
(b) Number of students successfully guided (i.e. declared passed)						
9. Previous experience of teaching the students for Post-graduate degrees by paper.		Subjects/ Branch	Degree	University	Years from to	
10. (a) Period of under-graduate lectures per week and experience in years of teaching under-graduate classes in this University :		Period	Subjects/ Branch	Class	Years from to	Lectures per week
(b) Period of Post-graduate lectures per week and experience in years of teaching post-graduate classes in this University :						

11. (a) Hours per week of laboratory supervision : _____

(b) No. of Students at present under guidance : Master's Degree (by Research) Ph.D. Degree

- (c) The place in which the applicant proposes to guide research or teach }

- (d) Details as to the facilities available for the purpose (e.g. library, laboratory, equipment, etc.) }

- (e) The time at the disposal of the teachers. _____

12. Other particulars in support of the application, if any _____

Submitted through the _____

Date : _____

(Signature of the applicant)

Signature of the Head of the Department

Date

Signature and Rubber Stamp of the Head, University Department/Principal/Dean/Head of the College/ Institution through whom the application is submitted.