

UNIVERSITY OF MUMBAI



ORDINANCES RELATING TO THE RECOGNITION OF PERSONS AS TEACHERS OF THE UNIVERSITY

O.3605. Except in the case of persons with pre-eminent qualifications, recognition shall ordinarily be granted only on the application made in the prescribed form.

O.3606. Every application for recognition as a teacher of the University shall be made in writing in the form prescribed for the purpose by the University, and shall be submitted through the Head of the Department in the subject and Head of the College/Institution in which the applicant is working.

O.3607. The Head of the College/Institution through whom the application is submitted and the applicant shall give such further information as may be required by the Academic Council or the Committee in connection with the application of the candidate to be recognised as a teacher of the University.

O.3608. It shall be competent to the Academic Council to withdraw at any time the recognition of a teacher of the University on account of persistent irregularity without any valid reason/s in engaging classes, persistent indiscipline in the classes, malpractice in marking attendance or making claims thereto, for dues refusal to engage lectures as per time-table, misconduct or any other irregularity/irregularities which in the opinion of the Academic Council, invite disciplinary action.

O.3609. An affiliated college/institution may be permitted by the Academic Council to enroll students for post-graduate studies provided it satisfies the Academic Council in the manner prescribed by it that (i) it undertakes to spend at least Rs. 10,000/- per year on books and journals specially required by the post-graduate students per subject, (ii) it has at least one recognised post-graduate teacher in the subject on its staff, and (iii) the Principal or his nominee, who is a recognised post-graduate teacher, is prepared to function as Co-ordinator for maintenance of the library facilities and other administrative work such as remittance of University's share of post-graduate fees. The Co-ordinator shall also look after the teaching facilities, maintenance of record of attendance of students and teachers, provision of minimum amenities to students and teachers etc. in case the post-graduate classes are conducted on the premises of the college/institution wherever applicable and submitting the necessary reports of compliances timely to the University from time to time as required.

O.3610. Recognition shall be granted as far as possible speciality-wise/Subject-wise for specific area of specialization in the subject.

O.3611. Ordinarily a teacher shall not be granted recognition as a teacher of the University for the Master's degree by papers in more than one subject, except where no other qualified teacher is available in the University.

O.3612. Ordinarily a teacher shall not be granted recognition as a teacher of the University for the Ph.D. degree in more than one subject, except where no other qualified teacher is available in the University.

O.3613. The names of persons recognised as University teachers whose services have been transferred from one college/institution to another, or who have been transferred from one post to another post in another department in the same college/institution or appointed as Head/Dean/Principal in the same College/Institution or in any other college/institution, shall remain on the list of teachers of the University for a period of six months, in which period no part of the University vacations shall be included, in order to allow a fresh application for recognition being considered.

O.3614. Every recognised teacher must be attached to an affiliated college/institution and the ordinarily the recognition shall continue so long as he/she answers to the designation and institutional attachment on the basis of which he/she was granted recognition.

O.3615. The recognition of teachers, whose institutional attachment ceases on account of retirement on superannuation or voluntary retirement or resignation or any other reason, shall cease automatically, unless renewed validly in time by a fresh application for the purpose.

O.3616. In recognising teachers as qualified to give guidance for the Ph.D. degree, the Academic Council shall give due consideration among other things, to the facilities for research in the subject available at the college/institution.

O.3617. Teachers, if otherwise qualified, may be recognised as teachers of the University, if the college/institution where they are working, has library and/or laboratory facilities for post-graduate work as required, or if such facilities are available to them at another college/institution permitted to enroll post-graduate students or at the University.

O.3618. The experience of teaching to degree classes only, will be considered for recognition as teachers of the University.

O.3619. "Experience of teaching" means experience gained after the degree in the subject concerned has been obtained by an applicant for recognition.

O.3620. In special cases, the Academic Council shall have power, on the recommendation of the Committee for recognition of teachers of the University and the Academic Council, to grant recognition to eminent persons as teachers of the University for Master's degree by Papers/by Research/Ph.D. degree provided the Principal/Head of the College/Institution makes a written request in his favour with justification and agrees to provide all necessary facilities to him.

O.3621. Teachers recognised for the Ph.D. degree shall automatically be considered as teachers recognised for the Master's degree by Research in the subject and for the M.Phil. degree in the subject.

RECOGNITION OF TEACHERS IN THE UNIVERSITY DEPARTMENTS

O.3622. Full-time Professors, Readers and Lecturers in the University Departments shall be deemed to have been recognised as teacher of the University, for giving instruction and guiding research for the Master's degree in their respective subjects. Full-time Professors, Readers in the University Department shall be deemed to have been recognised as teachers of the University for guiding students for the M.Phil. and Ph.D. degrees in their respective subjects.

Person appointed as visiting Faculty other than Professor, Reader or Lecturer in the University Department or in the Affiliated Colleges/Institutes who is teaching at Degree or at Post-graduate degree level for the course and who has a Doctorate Degree and published work to his/her credit may be recognised as Teachers of the University for a Master's Degree by papers and by research and for M.Phil. and Ph.D. Degrees on his/her applying therefore in the prescribed form and on approval by the Committee.

FOR MASTER'S DEGREEES (BY PAPERS)

O.3623. Teachers to be recognised for the Master Degree by papers in the subject must have degree qualification in the concerned subject and must have :-

- (1) A Master's degree by papers in the subject in the first class and three years experience of teaching subject to degree classes;

OR

A Master's degree by papers in the subject with at least 55% marks or a Master's degree by papers with B* Grade where no class is awarded, and five years experience of teaching the subject to degree classes;

OR

A Master's degree by research in the subject and published work of acknowledge merit in the subject (other than publications based on the thesis submitted by them for the concerned degree) with five years experience of teaching the subject to degree classes;

OR

A Ph.D. or D.Sc. degree, in the concerned Faculty and either three years experience of teaching the subject to degree classes or published work of acknowledged merit in the subject (other than publications based on thesis submitted by them for the concerned degree.)

OR

A Master's degree in the second class in the subject of equivalent grade and an M.Phil. and three years experience of teaching the subject to the degree class at the Principal/major/main level.

OR

A Master's degree by papers in the second class in the subject or in equivalent grade and five years teaching experience in the subject to degree class at the Principal/major/main level.

- (1-A) Further that one for the purpose of teaching statistics in the Faculty, persons must have a Master's degree with 55% marks or B* Grade in Statistics of this University or of any other statutory University, atleast five years experience of teaching the subject to degree classes, provided however that the requirement of 55% or B* Grade at Master degree examination shall be relaxed in the case of teacher with approved appointment prior to 1-1-1986.

- (1-B) **Notwithstanding anything contained in this Ordinance**, a person who is a Charter Accountant and who has atleast five years experience of teaching the subject of Accounting and Auditing to degree classes may be deemed eligible for recognition as a teacher for the papers in the subjects of Advance Accounting/Cost Accounting for M.Com. degree.

A teacher working in the Affiliated College/Institution whose appointment is approved by the University as full-time Teacher at the College/Institute on a probationary/permanent basis shall be eligible for recognition as a Teacher of the University, unless otherwise already provided for any particular course where the University has approved the appointment of the Teacher as Teachers of the University only relevant to the particular course and as covered under the order of the Govt. of Maharashtra of Higher and Technical Education/and Employment Department issued under Section 116 of the Maharashtra Universities Act, 1994 *vide* circular No. UPG/2094/(260/94)/UNI-3 dated 31-12-1994.

(2) **D.I.M. DIPLOMA**

A second class Master's degree in Economics or Commerce and a second class Bachelor's degree in Engineering or Technology or a diploma in Management Courses of a University with five years practical and/or teaching experience.

These qualifications may be relaxed in the case of persons having outstanding professional qualification in Industrial Automobile Engineering, Design and Management Studies, although they may not possess the qualification stated above.

(3) **MASTER OF LABOUR STUDIES (M.L.S.)**

A Master's degree by papers in the first class and three years professional and/or teaching experience in the subject of in all allied subject;

OR

A Master's degree by papers in the second class and five years professional and/or teaching experience in the subject or in an allied subject;

OR

A Ph.D. degree and two years professional or teaching experience in the subject or in an allied subject. Provided however, that where a person holds the degree of Master of Labour Studies (M.L.S.) or an equivalent degree, teaching or professional experience may not be insisted upon.

(4) **DIPLOMA IN INDUSTRIAL ENGINEERING (D.I.E.)**

- (i) Teachers to be recognised for teaching subjects in Industrial Engineering must have a degree in Mechanical or Industrial Engineering, preferably with a post-graduate qualification or training in Industrial Engineering, with atleast three years teaching and/or industrial preferably in the areas of work, study and production planning;

- (ii) Teachers to be recognised for teaching subject in Industrial Management must have a post-graduate degree or diploma in Industrial or Business Administration with at least three years teaching and/or industrial experience.

(5) **DIPLOMA IN SOCIAL WORK (D.S.W.)** (for subjects other than Statistics)

A Bachelor's degree in the first class or a Master's degree at least in the second class in Sociology or Psychology or Social work of this University or of any other University deemed equivalent thereto;

and

at least five years teaching experience or experience in the field of social work.

(For the subject of Statistics)

A Bachelor's degree in the first class or a Master's degree at least in the second class in Statistics of this University or of any other University deemed equivalent thereto.

(6) DIPLOMA IN RADIOLOGICAL PHYSICS (DIP. R. P)

A master's degree by papers in Mathematics with first or Second class and a Bachelor's degree in Science with at least Second Class with Physics as principal and Mathematics as Subsidiary subjects with experience in the department connected with the subject in which recognition is sought ;

OR

A Master's degree by papers with at least a Second Class with Physics and experience of working in the department connected with the subject in which recognition is sought ;

OR

A Diploma in Medical Radiology and Electrolgy (D.M.R.E.) or Diploma in Radio-Diagnosis (D.M.R.D.) or Diploma in Radiation Therapy (D.M.R.T.) or M.A.C.O.

(8) M.Sc. DEGREE IN AUDIOLOGY AND SPEECH REHABILITATION

Teachers to be recognised for the M.Sc. degree in Audiology and Speech Rehabilitation must have either;

- (i) A Master's degree in the subject with 5 years teaching experience at the undergraduate or higher level courses.

OR

- (ii) (a) A Master's degree in Linguistics, Psychology, Electronics, Aconstics, Computer Science and Statistics.

and

- (b) Eight years teaching experience at undergraduate or higher level courses (ASR or equivalent)

(9) MANAGEMENT STUDIES

- (i) In order to be recognised as a post-graduate teacher for the Master's Degree/ Diploma Programmes in Management Studies of this University, a person must satisfy the following qualifications :-

A Master's degree in Management (MMS, MAM, MFM, MMM) of this University or equivalent with a minimum 55% marks with 3 years experience of teaching the subject/s to the degree/post-graduate classes 3 years professional experience;

OR

A Master's degree in any faculty with first class of this University or equivalent with 3 years experience of teaching the subject/s to the degree post-graduate classes or 3 years professional experience;

OR

A Master's degree in any faculty with second class (50%) marks of this University or equivalent with 5 years experience of teaching the subject/s to the degree/post-graduate classes or 5 years professional experience;

OR

A Ph.D., D.Litt. or D.Sc. degree in any faculty with 3 years experience of teaching the subject/s to the degree/post-graduate classes or 3 years or professional experience or published work of acknowledged merit (other than publications based on thesis submitted for any research degree).

OR

A graduate in any faculty with a recognised professional qualification such as C.A., A.I.C.W.A., I.A.S., etc. with 3 years experience of teaching the subject/s to the degree/post-graduate classes or 3 years professional experience.

- (ii) In order to be a recognised teacher for the Ph.D. degree in Management of this University, a person must have Ph.D., D.Litt., or D.Sc. in any faculty and Research Publications which may includes articles embodying the results or research published in recognised journals (other than publication based on thesis submitted for any research degree) to their credit and minimum of five years teaching experience.

(10) M.D./Ph.D. DEGREE IN AYURVEDIC MEDICINE

- (i) (Recognition of persons as teachers of the University for the Ph.D. degree in the Faculty of Aurvedic Medicine)

Teacher to be recognised for the degree of Ayurveda Varidhi--Ph.D. degree in the Faculty of Ayurvedic Medicine must have :---

A Ph.D., D. Litt. or D.Sc. degree in the subject and three years experience of having taught post-graduate classes.

OR

Post-graduate Degree or Diploma in Ayurveda *plus* seven years teaching experience at the degree level and three years having taught at post-graduate classes out of which minimum three years should be in the subject concerned as a lecturer in the College.

OR

A minimum of ten years teaching experience at the degree level as a lecturer in the college and five research papers published in recognised journals (other than publications based on thesis submitted for any research degree.)

- (ii) Recognition of person as a teacher of the University for the degree of Ayurveda Vachaspati--M.D. Ayurveda in the faculty of Ayurvedic Medicine.

Teachers to be recognised for the degree of Ayurved-Vachaspati--M.D. Ayurveda in the Faculty of Ayurvedic Medicine, must have a Master's degree in the subject and five years experience of teaching subject to degree classes.

OR

Seven years teaching experience as a lecturer (excluding Junior lecturer/demonstrator/tutor) at the degree classes out of which three years in the subject.

O.162 (13) (a) Masters degree in Physiotherapy speciality (M.P.Th [sp])

- (1) that teacher to be recognized for (i) M.P. Th degree in respective speciality must hold a Bachelors degree in Physiotherapy or equivalent qualification from a recognized University, also recognized by the Indian association of Physiotherapists, plus Masters degree in respective speciality in Physiotherapy with minimum five years full time teaching experience in B. P. Th programme.
- (2) Notwithstanding what is laid down in Clause (i) above, persons who hold Bachelors degree in Physiotherapy or equivalent & M.Sc. degree in Physiotherapy and/or higher qualification [M. Phil/Ph.D.] from a recognized University under the faculty of Medicine or health sciences and Minimum 5 years full time teaching experience in B. P. Th programme may be recognized as teachers in their respective speciality of Physical therapy, provided they posses minimum five years full time **exclusive clinical experience** in the respective speciality of Physical therapy.

O. 162 (13) (b) Masters degree in Occupational therapy speciality M. O. Th [sp]

That teachers to be recognized for the M. O. Th. (SPECIALITY) degree in occupational therapy must have Bachelors and Masters degree in Occupational Therapy from a recognized University and Five years of experience of teaching the subject to the undergraduate classes as lecturer gained after obtaining post graduate degree. In addition the teacher must have minimum five years of full time clinical experience in the subject.

FACULTY OF MEDICINE**Academic Council Item No. 8.4 Dated 17th December, 2002**

It was *resolved* that the Ministry of Health and Family Welfare, Department of Health of the Government of India has extended the system of appointment of Honorary / Part-time teacher in Medical Colleges for further period of five years vide letter No. V-11025/41/95-ME (UG) dated 23rd October, 2001 addressed to all the Vice-Chancellors of all the Universities be accepted and that in accordance therewith the Hon. Physicians/Surgeons appointed by Medical Colleges be recognised as Post-graduate teachers for various post graduate medical courses.

FOR MEDICAL DEGREES AND DIPLOMAS

- (11) **Non-Clinical Subjects -----** Teachers to be recognised for the Medical Degrees and Diplomas in non-clinical subjects must have a post-graduate qualification and at least seven years experience of teaching the subject to undergraduate classes of which not less than four years shall be after obtaining the requisite post-graduate qualification.
- (12) **Clinical Subjects ---** Teachers to be recognised for Medical Degrees and Diplomas in clinical subjects must have a post-graduate qualification and at least seven years experience of teaching the subject to undergraduate classes of which not less than four years should be after obtaining the requisite post-graduate qualification and must be members of Unit having minimum 30 beds and maximum 50 beds in the case of speciality and minimum 25 beds and maximum 40 beds in the case of higher/super speciality.

Service Officers and Specialists of the Armed Forces should possess at least a minimum seven years regular teaching experience as required under Ordinance relating to the recognition of teachers for being considered for recognition of teachers.

Service Officers on regular appointment above the rank of Captain and Specialist Officers be granted exemption in teaching experience for one year for every three years of service, subject to maximum of three years exemption.

- (13) **Non-Clinical and Clinical Subjects----** In special cases, the Academic Council shall have power, on the recommendation of the Committee for recognition of teachers of the University, to grant recognition to persons as teachers for Medical Degrees and Diplomas if they have eminent published research work to their credit. However, in clinical subjects even if the Unit does not consist of 30 beds, it must have 10 beds per teacher.

Teachers seeking recognition in subjects like Hygiene, Psychological Medicine, Forensic Medicine, Medical Radiology and Electrolgy, Anaesthesiology, etc., who do not satisfy the requirements laid down in O.3623 above, must be actively engaged in work in the subject in which they seek recognition.

Ph.D. Degree---- A guide for the Ph.D. degree should have not less than 10 years teaching and research experience after obtaining his post-graduate qualification and should have not less than 5 years post-graduate teaching experience. (*Management Council, vide item No. 42, Dated 29th December, 1998*)

(14) **FACULTY OF DENTISTRY**

Teachers to be recognised for the post-graduate course leading to M.D.S. Degree must have a recognised post-graduate qualification in the subject obtained after at least one academic years speciality training of the "Dental Council of India-recognised" post-graduate course of the subject, including practicals and clinicals, or must possess a recognised Ph.D. degree of a recognised University in the concerned subject, and must have not less than five years experience of teaching the concerned subject to the undergraduate dental degree course/classes either as a Professor, Associate Professor or Reader in a recognised Dental College or in the Dental Department of the recognised Medical College; and provided further that a teacher to be recognised for the M.D.S. degree course must possess not less than 10 years of teaching experience in the subject after graduation on the posts of Lecturer/Assistant Professor/Reader/Associate Professor/Professor taken together and must be serving as Professor/Associate Professor/Reader in the subject of the speciality in the recognised Dental College having post-graduate courses at the time of recognition as post-graduate teacher.

In special case, the Management Council shall have the power on the recommendations of the Committee for recognition of person as teachers of the University (recognition of persons as teachers for the post-graduate M.D.S. degree) to grant recognition to officer Specialist of the Armed Forces who have been in the regular service for a period of at least 10 years of which not less than five years should be after obtaining the requisite recognised post-graduate qualification in the concerned subject and must have a minimum of three years of experience conducting the Refresher Courses in the subject of their speciality for the Armed Forces Personnel, provided such an updated Dental Department of the Armed Forces Medical College is affiliated to the University of Mumbai.

Eminent persons attached as Honorary Professor/Honorary-Associate Professor in the subject, working at least 4 hours per day in the Recognised Dental College for at least two years as Honorary Professor or at least five years as Honorary Associate Professor/Reader in the subject and possessing a recognised post-graduate degree qualification in the concerned subject and having speciality practice of not less than 15 years and having published research work to their credit with not less than three papers published as Principal Author in the Recognised Medical/Dental Journal.

(15) POST-GRADUATE DIPLOMA IN HUMAN RIGHTS (D.H.R.)

Teachers to be recognised for the Post-graduate diploma Course in Human Rights (D.H.R.) shall be the recognised teachers of this University in Political Science and other recognised teachers of this University in various subjects/Faculties who may have specialization/established expertise in the concerned areas.

OR

Known specialists/Known subjects experts/Known Activities having specialised knowledge or field expertise in the concerned area.

(16) MASTER OF ENGINEERING (M.E.)

A Ph.D. (Tech.) degree in Engineering.

OR

A Master's degree in Engineering and with at least 3 years of experience of teaching the subject to degree classes or with 5 years relevant Professional/Research experience.

Note : The Teaching/Professional/Research experience referred to above shall pertain to the subject in which recognition is sought.

(17) MASTER OF COMPUTER APPLICATION (M.C.A.)

A Ph.D. (Tech.) degree in Engineering or a Ph.D. (Science) degree in Computer Science/Computer Application.

OR

A Master's Degree in Engineering/Computer Science/Computer Applications, with at least 3 years of experience of teaching the subject to degree classes or with 5 years of relevant Professional/Research experience.

OR

A Master's Degree in Science/Commerce/Management in First Class with at least 5 years of experience of teaching computer related relevant subject to degree classes.

Note : The Teaching/Professional/Research experience referred to above shall pertain to the subject in which recognition is sought.

O.3624. For the M.Sc. (BY RESEARCH) Teacher to be recognised for a Master's degree by Research must have :-----

Master's or Doctor's degree by research, and have either published work to their credit (other than publications based on thesis submitted for any research degree), or have made a critical study of the subject where recognition is sought in an Arts subject provided, however, that where the published work is of very high merit, a research degree may not be insisted upon.

OR

A Master's degree by papers in the first class and three years experience of teaching the subject of Post-graduate degree classes.

OR

A Master's degree by papers with at least 55% marks or a Master's degree by papers with B+ Grade where no class is awarded, and five years experience of teaching the subject to Post-graduate degree classes.

OR

A Master's degree by research and a Doctoral degree and have published work to their credits.

O.3625. In special cases, the Academic Council shall have the power, on the recommendation of the Committee for recognition of Teachers of the University, to grant recognition to persons of teaching the subject at Major/Principal/Special level to degree classes, as teachers of the University for the Master's degree by research.

O.3626. Teachers in Institutions which are affiliated for teaching courses of study in Science upto the Intermediate Science examination only shall not be granted recognition as teachers of the University for the M.Sc. degree.

Provided that such of teacher may be granted recognition if the students, whom they desire to guide, are enrolled in another Institution affiliated for the B.Sc. course, and the authorities of such Institution permit the teachers to guide students in their Institutions.

O.3627. Notwithstanding what is laid down in the foregoing Ordinances, a teacher, who has been teaching degree classes for over five years, and who has perviously been a recognised teachers for the Master's degree either by papers or by research shall be eligible for being recognised as a teacher of the University even through he may not posses a second class Post-graduate degree.

O.3628. FOR THE Ph.D. DEGREE

(A) Teachers to be recognised for the Ph.D. degree must have :---

A Ph.D., D.Litt., or D.Sc. degree in the subject and research publication which may include articles embodying the results of research or investigations published in recognised journals (other than publications based on thesis submitted for any research degree) to their credit, in the subject in which recognition is sought, and five years experience of having taught post-graduate classes, or successfully guided at least five candidates for the Master's degree by research;

OR

Considerable research work of recognised merit to their credit in addition to publications based on their thesis and at least seven years experience in guiding students for a Master's degree or Doctor's degree of other recognised University and successfully guided at least five students for the Master's or two student for the Doctor's degree of this University.

(B) In recognising teachers as qualified to give guidance for the Ph.D. degree, the Academic Council shall give due consideration, among other things, to :-----

- (1) in the case of Arts subjects, facilities for research in the subject available at the institution, and the time at the disposal of the teachers;
- (2) in the case of science subjects, facilities and equipment for research in the subject available at the institution, and the time at the disposal of the teacher.

ACADEMIC COUNCIL - 16th April, 1998

Resolution on Item Nos. 4.12 & 4.13

4.12

It was *resolved* that the recommendation made by the Faculty of Law be approved and that in accordance therewith, for the purpose of recognition as guiding teacher for Ph.D. degree in Law, the applicant should have the basis of his publications in the recognised journals and books in which the applications articles have been published. The publication should be in well recognised journal having academic and research value in the field of Law.
