UNIVERSITY OF MUMBAI QUALITY ASSURANCE CELL (UMQAC)

(ACADEMIC AUDIT INSTITUTION INPUT)

(Kindly handover this document after filling up to the Peer Team on arrival)

YEAR: 2015

Name of college: - SES's L.S. RAHEJA COLLEGE OF ARTS AND COMMERCE

JUHU ROAD, SANTACRUZ (WEST), MUMBAI – 400 054.

Visit Date: - 22/08/2015.

Number of Full Time Teachers: Permanent- | 27 | Temporary- | 07 |

Number of Teachers: Part Time- | 02 CHB | Visiting Faculty- | 165 |

Number of Courses: Graduate Degree- | 08 | PG Degree- | 03 | Diploma Certificate- | Nil |

COLLEGE PERCEPTION ON KEY ASPECTS
(Restrict to 5 bullet points under each aspect)

Sr. No.	Observation on Key Aspects:-	
1)	Academic Management	➢ Encouragement to the teaching staff to participate in conferences / seminars / workshops. ➢ Encouragement to teachers for research. ➢ Representation of teachers on Board of Studies / Academic Council. ➢ Appointment of teachers on syllabus framing committee. ➢ Feedback system through TAQ.
2)	Administration & Management (Supporting Academics)	➢ Remedial courses ➢ Placements ➢ Alumni ➢ Career Counselling
3)	Academic Practices	➢ Academic teaching plan prepared by the teaching staff. ➢ ICT usage in classrooms ➢ Minor Research Projects ➢ Monitoring Students
4)	Infrastructure, Financial & Support Facilities For Academic Activities	➢ Good infrastructure ➢ Computer centre 105 desktops, 14 laptops, 15 projectors, 13 printers, 4 copiers, 2 printer/scanner/copiers. ➢ Library ➢ Good facilities for sports and cultural activities.

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	Institutional Social Responsibility (ISR)	➢ Programmes by NCC, NSS and DLLE ➢ Economic Assistance by Management for supporting staff, their children and other deserving students. ➢ Senior Citizens' Club in the Library
6)	Functioning of IQAC	➢ Forwarding of Recommendation deliberated during the workshop organized by the Accountancy Department. ➢ Senior Citizens' Club in the Library. ➢ Multimedia in the classrooms ➢ CCTV cameras in the college ➢ Digital Notice Board.

Anurkar
22/8/15

(DR (MRS) A. N. NERURKAR)
INCAHRGE PRINCIPAL
PRINCIPAL,
Sadhana Education Society's
L. S. RAHEJA COLLEGE OF ARTS & COMM
Juhu Road, Santacruz (W),
With Date & Seal

(V M Pandharipande)

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UNIVERSITY OF MUMBAI QUALITY ASSURANCE CELL (UMQAC)
ACADEMIC AUDIT REPORT

YEAR: 2015

Name of college: - SES's L. S. RAHEJA COLLEGE OF ARTS AND COMMERCE

Visit Date: - 22/08/2015

Number of Full Time Teachers: Permanent- | 27 | Temporary- | 07 |

Number of Teachers: Part Time- | 2 CHB | Visiting Faculty- | 165 |

Number of Courses: Graduate Degree- | 08 | PG Degree- | 03 | Diploma Certificate- | -- |

PEER TEAM REPORT
(Restricted to 5 bullet points under each aspect)

Sr. No.	Observation on Key Aspects:-	
1)	Academic Management	➤ Good Teaching Learning Process ➤ Enthusiastic faculty ➤ Experienced, Qualified faculty (visiting) for Self Financed Courses ➤ Encourages Research ➤ Effective feedback system
2)	Administration & Management (Supporting Academics)	➤ No regular principal. (action for appointment initiated) ➤ Supportive Management
3)	Academic Practices	➤ Use of ICT in class rooms ➤ Case studies / Group Discussions / Webinars ➤ Tutorials / assignments uploaded on websites ➤ Good academic results ➤ Teacher students ratio needs to be improved ➤ No major Research Projects ➤ Recognised research centre in Economics and Commerce
4)	Infrastructure, Financial & Support Facilities For Academic Activities	➤ In spite of space constraints, well maintained infrastructure ➤ Well maintained campus ➤ Computerised library ➤ Limited Wi Fi (needs to be extended) ➤ Placement / Counselling Cell to be established and to be improved. ➤ Auditorium space limited ➤ Internal gym for staff and students.
5)	Institutional Social Responsibility (ISR)	➤ Active NCC and NSS ➤ Nature Club activity worth appreciating ➤ Support to deaf and dumb candidates by training – space provided by Management. ➤ Senior Citizens' club in Library

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	Functioning of IQAC	➢ IQAC not functioning with purpose ➢ Records needs to be maintained properly. ➢ Co-ordination between various departments to be improved – documentation is poor.

OVERALL ANALYSIS
(Restricted to 4 bullet points under each aspect)

Sr. No	Observation on Key Aspects:-	
1)	Institutional Strengths	➢ Very good academic environment ➢ Effective Teaching Learning process ➢ Encouragement for Faculty and Support Staff for qualification improvement ➢ Supportive Management ➢ Very good results
2)	Institutional Weaknesses	➢ Documentation, co-ordination to be improved ➢ IQAC functioning needs serious attention ➢ Quality standards / parameters to be understood properly. ➢ Poor Research / consultancy ➢ Limited space
3)	Institutional Challenges	➢ Objectives not properly defined ➢ Quality parameter to be understood. ➢ Needs professionalism in administration
4)	Institutional Opportunities	➢ Skill development courses ➢ Vocational Training ➢ Improvement for overall development

5)	Recommendations (Not More Than 10)	1. Vital :
		  ➢ Appoint qualified core faculty for Self Financing Courses. Vacant positions to be filled immediately.
		  ➢ Revive activities of IQAC
		
		2. Essential :
		  ➢ Extend Wi Fi to whole campus
		  ➢ Encourage faculty for inter-disciplinary Research / sponsored projects.
		
		3. Desirable :

ROLES AND DUTIES
(Optional for the Peer Team as per its discretion)

Sr. No	Observation on Key Aspects:-	
1)	State Government	➢

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		University		➤ There is need for University Administration to clearly define objective / purpose for Academic Audit to the College administration. ➤ Format of Academic Audit to be more objective rather than subjective ➤ Conduct Workshop on "Autonomous Status – Challenges and Opportunities" (Area / Group wise)
3)		College :		
	i.	Management		➤
	ii.	Academia		➤ Quality parameters need to be defined with crystal clear points. ➤ Principals / senior faculty to be trained for proper functioning of IQAC.
	iii.	Students		➤
	iv.	Other Stake Holders		➤

Name & Signature of Mumbai University AA PT Member With Date:

I. Chairperson: _Un Pandharipande_ V M Pandharipande

II. Member Co-ordinator: _Builder_ S V Amrajdar

III. Member: _Tous_ _22/8/15_
Dr. Bina Punjabi
22/8/15

A Amrapkar
22/8/15

Signature of the Head of the Institution
PRINCIPAL,
Sadhana With Date & Seal's
L. S. RAHEJA COLLEGE OF ARTS & COMM
Mumbai-400 054.

Note: (1) The Peer Team to validate the claims of the institution based on Part – I of the Information supplied by the Institution, Academic Audit Report and Interactions in the Institutions.

(2) Part – I, Part – II and Part – III to be submitted to APD/UMQAC.

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