

# University of Mumbai



Formation of Advisory Committee to look into the matter relating to reservation as well as other Educational Programme for SC/ST.

No. Special Cell/ ICC/2018-19/05

Date - 14<sup>th</sup> June, 2018

## CIRCULAR -

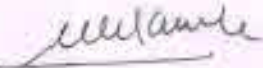
Attention of the Heads / Directors of the University Departments/Centres and Principals/Directors of the Affiliated Colleges/Conducted Colleges (Aided and Unaided) in Humanities, Commerce & Management, Science & Technology and Inter-disciplinary, the Deputy Registrar, (UG, PG & Thesis Section), Deputy Registrar, Affiliation Section is invited that as suggested by the University Grants Commission, vide letter NO.F.2-1/88 (SCT) dated 26<sup>th</sup> March, 1998 (Copy Enclosed) to constitute an Advisory Committee under the Chairmanship of the Head Director/Principal be set up /form in the Department /Centres / Colleges to look into the matter relating to reservation as well as other Educational Programme for Scheduled Castes, Scheduled Tribes.

The Committee should meet at least once in a quarter and more frequently according to the need. There is a need for this committee to meet after the admission process is completed but before the admission is closed to take stock of the fulfillment of the reservation and to take corrective steps in time before admission is closed. The Committee should be made effective by including in it members of the teaching staff of the University/College who belong to Scheduled Castes, Scheduled Tribes and who have been taking interest in the educational reservation and educational progress of the SC/ST, and also been taking interest in the welfare of the backward classes.

They are further requested to constitute an Advisory Committee and implement other educational programme as per UGC letter dated 26<sup>th</sup> March, 1998 and communicate to the University the action taken in this behalf.

The circular alongwith enclosure of the above UGC letter is uploaded on the University website [www.mu.ac.in](http://www.mu.ac.in).

Place - Mumbai.  
Date - 14<sup>th</sup> June, 2018

  
(Dr. Dinesh Kamble)  
I/C Registrar

To,  
The Heads / Directors of the University Departments/Centres and Principals/Directors of the Affiliated Colleges/Conducted Colleges (Aided and Unaided) in Humanities, Commerce & Management, Science & Technology and Inter-disciplinary, the Deputy Registrar, (UG, PG & Thesis Section), Deputy Registrar, Affiliation Section for information and necessary action.

  
(Dr. Dinesh Kamble)  
I/C Registrar

Encl:-

Prof. S. K. KHANNA  
Secretary,  
Do.No.F. 2-1/88 (SCT)

University Grants Commission,  
Bahadurshah Zafar Marg,  
NEW DELHI - 110002.  
26<sup>th</sup> March, 1998.

Dear Sir,

As you are aware policies and programmes for providing facilities to Scheduled Castes / Tribes in Universities and colleges have been laid down by the Govt. of India and UGC respectively. With this in view the University Grants Commission has also set up Cells in most of the Universities for strengthening the implementation machinery for monitoring evaluation and Planning of the policies of the Govt. of India as also the programmes of the UGC. UGC provides 10% assistance for such Cells as per norms laid down in this regard.

It is extremely important that policies and programmes for SCs/STs are implemented effectively and for this purpose the Commission requests the university to appoint a Standing Committee under the Chairmanship of the Vice-Chancellor of the University and including 2-3 Professors, 3-5 Principals in the case of affiliating University, 1-2 Readers, 1-2 Lecturers, a representative of the State Government with the Deputy Registrar in-charge of SC/ST Cell as Member-Secretary. Wherever such cell has not been established so far another appropriate officer may work as the Member Secretary of the Committee.

As far as possible there should be adequate representation of SCs / STs on this Committee.

The terms of reference of the Committee would broadly relate to (i) monitoring, evaluation and planning measures for ensuring effective implementation of the Policies and programmes of the Govt. of India, UGC and State Govt. in respect of SC/ST and (ii) to suggest follow up measures for achieving the objectives and targets laid down by the Govt. of India, UGC and State Govt. in this regard.

The Committee meets at least two times a year and the report of the Committee is considered by the appropriate university authority.

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The report of the Committee alongwith the action taken by the University may then be sent to the UGC, Govt. of India and to the State Govt. (in the case of State University).

A similar mechanism may also be instituted at the college level where a Committee under the Chairmanship of the Principal monitors the implementation of such programs / Policies. The Committee at the University level will also consider the reports made available by the colleges.

The Deputy Registrar of the SC/ST Cell may be designated as the Liaison Officer for programmes of policies relating to SCs / STs. Universities where such Cells have not yet been established so far may depute any other appropriate officer for this purpose. The name of the Liaison Officer may be communicated to the UGC.

The Universities having Cells on SCs / STs are also requested to kindly take appropriate measures to activate the Cells in the light of the guidelines of the UGC so as to enable them to function as powerful instruments for ensuring effective implementation, monitoring, evaluating and follow up measures of respect of SC/ST Programmes.

The UGC will be glad to consider the proposal of any university where such Cells have not been set up so are.

The receipt of this letter may kindly be acknowledged.

Thanking you,

Yours faithfully,  
Sd/-  
(S.K. KHANNA)