

University of Mumbai

No. SW/20/of 2016.

Dr. Manali Londhe
Director



Department of Students' Welfare
Vidyapeeth Vidyarthi Bhavan,
'B' Road, Churchgate,
Mumbai - 400 020.
Tel. No. 2204 28 59

CIRCULAR:

Subject: To implement the Vice-Chancellor's "Earn and Learn Scheme"

The idea in introducing this scheme is to help the student to earn subsistence monetary benefits by voluntary efforts and instill in her a sense of dignity of work and boost self-confidence.

Nature of Scheme:-

Each Department shall identify the list of activities that may be taken-up through this scheme. These activities could be specific to a Department or could be of general nature. The Departments could identify their own requirements that can be fulfilled meaningfully through employing students. The modalities of assessment of work done by the students' supervision over the work etc., shall be left to the Department. However, the total work assigned to the student shall not be more than 20 clock hours per week and shall not be more than 500 clock hours during the academic year. The selected students shall be paid Rs. 50 per hour in units of three hours at a time. The payment will be made on a monthly basis and not later than 10th of every month for the work done in the preceding month.

Procedure for Selection:-

Every Department will, through the Head of the Department, forward applications to the Campus Development Council detailing the list of work activities to be carried out. After scrutinizing the applications, the Campus Development Council will make recommendations to the Hon'ble Vice-Chancellor from time to time.

Payment shall be made by the Accounts section (Kalina) on the basis of bills countersigned by the Heads of Departments, Expenditure on the scheme shall be debited to "(ii) On the campus Employment of P.G. Students" under Head "Earn and Learn Scheme"

Place: Mumbai - 400 020.

Date: 24th June, 2016.

(Dr. Manali Londhe)
Director, DSW

To,

The Directors/Heads of the recognized Institutions & University Departments & the Principals of the affiliated Colleges of the University of Mumbai.

Note: a form for the said scheme is attached for your kind perusal and necessary action at your end. It is also available on the website: www.mu.ac.in/dsw.

UNIVERSITY OF MUMBAI
Department of Students' Welfare (DSW)

Application Form: Earn and Learn Scheme

To,
The Hon'ble Vice Chancellor,
University of Mumbai,
Fort Campus,
Mumbai – 400 032.

Forwarded through: The Director, Department of Students' Welfare.

Respected Sir,

I Mr./Ms./Mrs. _____ Regular/Full-time student from the
_____ Department of the University of Mumbai studying at
_____ Course, division _____ Year _____ and belongs to a
category _____ Open/SC/ST/DT/NT/SBC/OBC class. I would like to apply for the
Earn and Learn Scheme of the University of Mumbai.

1) Name of Student
(in full beginning with surname)

2) Residential Address

3) Date of Birth
(Certificate required)

4) Class & Roll No.

5) Academic Record

Exam	Year	% of Mark
S.S.C.		
H.S.C.		
Graduate		
Post-Graduate		

6) Father's Name / Parent's Name
(in full Beginning with surname)

7) Dependents on Head of the Family _____

8) Occupation of Parents (Father/Mother) _____

9) Employers name & address _____

(Govt./Private/University) _____

10) Tenure of Service
(Temp/Permanent)

Years _____

11) Consolidated Salary
(Latest salary certificate to be attached)

Rs. _____

12) Type of Business _____

13) Annual Income

Rs. _____

14) Mother's Name

(in full beginning with surname)

15) Employer's Name/Address
(if employed)

16) Tenure of Service
(Temp/Permanent)

_____ Years

17) Consolidated Salary
(latest salary slip to be attached)

Rs. _____

18) Total Income of the family
(attach annual income certificate)

Rs. _____

19) Details of the fees paid

Categories-Tuition fee

Rs. _____

Entrance/Exam fees

Rs. _____

Laboratory fees

Rs. _____

Library fees

Rs. _____

Registration fees

Rs. _____

Sports Activities fees

Rs. _____

Any others

Rs. _____

Total

Rs. _____

20) Have you received financial
assistance from any other sources? Yes /No. If 'Yes': Govt./Uni./Pvt.

From: _____

Total assistance received

Rs. _____

Declaration:

I hereby declared that I am not in receipt of Financial Assistance from any other Govt./Public, Any other financial assistance scheme of the University body for the tuition fee for which assistance is claimed here. Also, I declare that the information given here is true and correct to the best of my knowledge and belief and that I am aware that, if it is found to be false / wrong I am liable to be penalized for the same.

Place: - _____

Date: - _____

Signature of Student

Recommendation with remarks from
Principal / Director / Head of the Department

To,
The Hon'ble Vice-Chancellor,
University of Mumbai

The above student deserves to be enrolled in Earn and Learn Scheme and he/she satisfies the conditions of the University for this purpose to the best of my belief and knowledge.

I recommend his / her case for favorable consideration ~~/or~~
I am forwarding application for your consideration (cancel on which is not applicable).

Date : _____

Director/Head/ Dean
Signature & Stamp of the Office.

Place : _____

: CHECKLIST:

The following documents are attached with the application:

1. ----- ()
2. ----- ()
3. ----- ()
4. ----- ()
5. ----- ()
