

# University of Mumbai

No. SW/20/of 2016.

Dr. Manali Londhe  
Director



Department of Students' Welfare  
Vidyapeeth Vidyarthi Bhavan,  
'B' Road, Churchgate,  
Mumbai - 400 020.  
Tel. No. 2204 28 59

## CIRCULAR:

Subject: To implement the Vice-Chancellor's "Earn and Learn Scheme"

The idea in introducing this scheme is to help the student to earn subsistence monetary benefits by voluntary efforts and instill in her a sense of dignity of work and boost self-confidence.

### **Nature of Scheme:-**

Each Department shall identify the list of activities that may be taken-up through this scheme. These activities could be specific to a Department or could be of general nature. The Departments could identify their own requirements that can be fulfilled meaningfully through employing students. The modalities of assessment of work done by the students' supervision over the work etc., shall be left to the Department. However, the total work assigned to the student shall not be more than 20 clock hours per week and shall not be more than 500 clock hours during the academic year. The selected students shall be paid Rs. 50 per hour in units of three hours at a time. The payment will be made on a monthly basis and not later than 10<sup>th</sup> of every month for the work done in the preceding month.

### **Procedure for Selection:-**

Every Department will, through the Head of the Department, forward applications to the Campus Development Council detailing the list of work activities to be carried out. After scrutinizing the applications, the Campus Development Council will make recommendations to the Hon'ble Vice-Chancellor from time to time.

Payment shall be made by the Accounts section (Kalina) on the basis of bills countersigned by the Heads of Departments, Expenditure on the scheme shall be debited to "(ii) On the campus Employment of P.G. Students" under Head "Earn and Learn Scheme"

Place: Mumbai - 400 020.

Date: 24<sup>th</sup> June, 2016.

(Dr. Manali Londhe)  
Director, DSW

To,

The Directors/Heads of the recognized Institutions & University Departments & the Principals of the affiliated Colleges of the University of Mumbai.

Note: a form for the said scheme is attached for your kind perusal and necessary action at your end. It is also available on the website: [www.mu.ac.in/dsw](http://www.mu.ac.in/dsw).

**UNIVERSITY OF MUMBAI**  
Department of Students' Welfare (DSW)

**Application Form: Earn and Learn Scheme**

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To,  
The Hon'ble Vice Chancellor,  
University of Mumbai,  
Fort Campus,  
Mumbai - 400 032.

Forwarded through: The Director, Department of Students' Welfare.

Respected Sir,

I Mr./Ms./Mrs. \_\_\_\_\_ Regular/Full-time student from the  
\_\_\_\_\_ Department of the University of Mumbai studying at  
\_\_\_\_\_ Course, division \_\_\_\_\_ Year \_\_\_\_\_ and belongs to a  
category \_\_\_\_\_ Open/SC/ST/DT/NT/SBC/OBC class. I would like to apply for the  
Earn and Learn Scheme of the University of Mumbai.

- 1) Name of Student \_\_\_\_\_  
(in full beginning with surname)
- 2) Residential Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3) Date of Birth \_\_\_\_\_ years \_\_\_\_\_  
(Certificate required)

4) Class & Roll No. \_\_\_\_\_

5) Academic Record

Exam	Year	% of Mark
S.S.C.		
H.S.C.		
Graduate		
Post-Graduate		

6) Father's Name / Parent's Name \_\_\_\_\_  
(in full Beginning with surname)

7) Dependents on Head of the Family \_\_\_\_\_

8) Occupation of Parents (Father/Mother) \_\_\_\_\_

9) Employers name & address \_\_\_\_\_  
(Govt./Private/University) \_\_\_\_\_

10) Tenure of Service \_\_\_\_\_ Years \_\_\_\_\_  
(Temp/Permanent)

11) Consolidated Salary \_\_\_\_\_ Rs. \_\_\_\_\_  
(Latest salary certificate to be attached)

12) Type of Business \_\_\_\_\_

13) Annual Income \_\_\_\_\_ Rs. \_\_\_\_\_

14) Mother's Name \_\_\_\_\_  
(in full beginning with surname)

