

University of Mumbai



No.TAAS (UT)/ICD of 2016-17 | 593

CIRCULAR :-

Attention of all the Directors/Heads of the Departments/Centers, the Principal, Sir J.J. College of Architecture, and the University Librarian is invited to the circular No.TAU/ICD/2012-13/2 dated 11th December, 2012 regarding the salary of teaching and non-teaching staff drawn from the HTE-SEVAARTH PRANALI as per letter No. संकीर्ण २०१२(२४७/१२) मशि ३ दिनांक १२ ऑक्टोबर, २०१२ received from the Higher Education, Pune and subsequent letter No. उशि/मुवि/वेतन/२०१२-१३ दिनांक १२ ऑक्टोबर, २०१२ received from the Joint Director, Higher Education, Mumbai.

In this connection, they are hereby informed to maintain and make the entries of the leave records, the date of appointments, confirmations, increments, stamping from Joint Director on fixation etc. in the service book of the respective teachers and make service books upto date so as to draw the yearly increments regularly from July of every year and also to receive the grants of the salary of teachers from the Government in time.

Further, they are also requested to collect the service books of teachers from TAAS (UT), whose service books are submitted in the section, and make the necessary entries regarding the above mentioned particulars of all teachers and return the same to TAAS (UT) on or before 30th July, 2016, so as to enable the University to release the increments of teachers for the month of July, 2016 positively and to take further necessary action.

If the above mentioned information is not received in time, the Head/Director/Principal shall be held responsible for non receipt of the increments to the eligible teachers for the month of July, 2016.

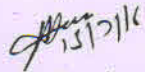
The Directors/Heads of the Departments/Centers, the Principal, Sir J.J. College of Architecture, and the University Librarian are hereby requested to bring the contents of the aforesaid circular to the notice of the teaching staff in their respective departments/Center/College.

Mumbai-400 032,
13th July, 2016

To,

The Directors/Heads of the University Departments for information and necessary action.


(Dr. M.A. Khan)
Registrar


(Dr. M.A. Khan)
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