

**University of Mumbai**

**SYLLABUS OF  
T.Y.B.A. (EDUCATION)**

**With**

**Revised Scheme of Evaluation**

**for**

**Continuous Assessments and  
Semester End Examinations**

**Under Credit Based Semester and  
Grading System(CBSGS)**

***With effect from June 2015***

## Semester V (June-Oct)

S.No	Paper No	Code No.	Name	No of Lectures /week	Lecture Hours	Student Hours	Credit
1	IV	<b>UAEDU501</b>	Educational Evaluation	4	50	90	4
2	V	<b>UAEDU502</b>	Information & Communication Technology in Education	4	50	90	4
3	VIA	<b>UAEDUA503</b>	Indian Education System	3	45	90	3.5
4	VIB	<b>UAEDUB503</b>	Educational Research	3	45	90	3.5
5	VII	<b>UAEDU504</b>	Education for Women	4	50	90	4
6	VIII	<b>UAEDU505</b>	Challenges in Indian Education	4	50	90	4
7	IXA	<b>UAEDUA506</b>	Computers in Education	3	45	90	3.5
8	IXB	<b>UAEDUB506</b>	Educational Management	3	45	90	3.5
			TOTAL	22(+6)			23

Note: Paper VI & Paper IX are Applied Components. Students can select any one out of the two given in each paper.

### Semester VI (Nov-April)

S.No	Paper No	Code No.	Name	No of Lectures /week	Lecture Hours	Student Hours	Credit
1	IV	<b>UAEDU601</b>	Educational Evaluation	4	50	90	4
2	V	<b>UAEDU602</b>	Information & Communication Technology in Education	4	50	90	4
3	VIA	<b>UAEDU603</b>	Indian Education System	3	45	90	3.5
4	VIB	<b>UAEDUB603</b>	Educational Research	3	45	90	3.5
5	VII	<b>UAEDU604</b>	Education for Women	4	50	90	4
6	VIII	<b>UAEDU605</b>	Challenges in Indian Education	4	50	90	4
7	IXA	<b>UAEDUA606</b>	Computers in Education	3	45	90	3.5
8	IXB	<b>UAEDUB606</b>	Educational Management	3	45	90	3.5
			TOTAL	22(+6)			23

Note: Paper VI & Paper IX are Applied Components. Students can select any one out of the two given in each paper.

**UNIVERSITY OF MUMBAI**  
**Syllabus for the T.Y.B.A. Course : Education**

**Course Title: T.Y.B.A. PAPER IV EDUCATIONAL EVALUATION**

4 lectures per week  
200 marks (100 marks 5<sup>th</sup> Semester + 100 marks 6<sup>th</sup> Semester)  
**Internal Assessment 25%** : [Class Test (20) + Attendance (05)]  
**Semester-End Exam 75%** : 2.5 hours theory paper (5 questions)

**Objectives:**

- i) To develop an understanding of the concepts of measurement, assessment and evaluation
- ii) To develop an understanding of the taxonomy of educational objectives
- iii) To compare the tools and techniques of evaluation
- iv) To develop an understanding of elementary statistical measures and interpreting results
- v) To apply the knowledge of the concepts of evaluation in practical situations

**Semester V : Course Code: UAEDU501 (June to October)**

**Module 1: Concept of Educational Evaluation**

- a. Meaning, nature, purpose of educational measurement, assessment and evaluation.
- b. Relation between measurement and evaluation
- c. Types of evaluation – formative and summative – meaning, characteristics, areas, differences.

**Module 2: Assessment and Examinations**

- a. Continuous and comprehensive assessment: meaning, significance, areas, merits, challenges
- b. External examinations in higher education: meaning, need, significance.
- c. Challenges related to planning and conduct of external examinations

**Module 3: Educational Objectives**

- a. Concept of educational aims and objectives, relationship between aims and objectives, classification of educational objectives
- b. Revised Bloom's Taxonomy of the Cognitive Domain,
- c. Krathwohl and Masia's Taxonomy of the Affective Domain
- d. Dave's Taxonomy of the Psychomotor Domain

**Module 4: Learning Experiences and Outcomes**

- a. Learning Experiences: meaning, types, significance of value based learning experiences
- b. Learning Outcomes: meaning, need, significance.
- c. The Relationship between Objectives, Specifications, Learning Experiences and Evaluation

**Module 5: Practical work in Educational Evaluation:**

Each student should construct **two** questionnaires (minimum 10 questions) to assess the opinions of **five students** and **five teachers**, analyse the data and submit a report on **any one** of the following:

- a. The challenges in Continuous and Comprehensive Evaluation Programme, faced by students and teachers (upto class XII)
- b. The challenges in the Credit based Semester and Grading System, faced by students and teachers in colleges affiliated to University of Mumbai.

**Module 1: Tools of Evaluation**

- a. Concept of tools of evaluation (meaning, characteristics)
- b. Performance tests – Oral and Practical – merits, limitations, suggestions for improvement
- c. Written Tests – Essay type and objective type (in general only) questions – merits, limitations, suggestions for improvement;
- d. Norm Referenced Testing, Criterion Referenced Testing
- e. Online Tests – features, merits and limitations, challenges

**Module 2: Observation Techniques:** Meaning, characteristics, merits and limitations of: Check lists, b) Rating Scales and c) Anecdotal records

**Module 3: Graphical Representation:** Concept, importance. Uses, Limitations, Construction of: a) Histogram, b) Frequency Polygon and c) Pie Chart

**Module 4: Interpretation of Results:**

- a. Organising data from classroom assessment
- b. Calculating and interpreting measures of central tendency – Mean, Median, Mode. (Use of a Simple Calculator is allowed)
- c. Normal Probability Curve – concept, meaning and characteristics
- d. Interpretation of Percentages, Percentile Rank and Percentiles

**Module 5: Practical work in Educational Evaluation:**

Each student must submit a report on **any one** of the following:

- a. Collect classroom assessment data, analyse it and interpret the results using computer
- b. Construct a Checklist or a Rating Scale, on any one educational topic.

**Reference Books**

- |                   |  |
|-------------------|--|
| Aggrawal J.C.     | Essentials of Examination System – Evaluation, Tests and Measurement, Vikas Publishing House Pvt Ltd |
| Agarwal R.N.      | Educational & Psychological Measurement  |
| Bloom Benjamin    | Taxonomy of Educational Objectives –I & II   |
| Chauhan C.P.S.    | Emerging Trends in Educational Evaluation  |
| Dandekar W.N.     | Evaluation in Schools, Shrividya Prakasha, Poona, 1986   |
| Garette           | Educational Statistics   |
| Gronlund N.       | Measurement & Evaluation in teaching, Macmillan Publications, New York, 1981                         |
| Kubiszyn T        | Educational Testing & Measurement, Harper Collins College Publs, New York, 1993                      |
| Lulla B.P.        | Essentials of Evaluation & Measurement in Education  |
| Mehrens W.A.      | Measurement & Evaluation in Psychology & Education, Holt-Saunders International Edition              |
| Lehman Irvin      | Educational Evaluation, NeelKamal Publications, Hyderabad, 2013                                      |
| Mrunalini T       | Educational Evaluation, NeelKamal Publications, Hyderabad, 2013                                      |
| Noll V H          | Introduction to Educational Measurement  |
| Patel R.N.        | Educational Evaluation, Himalaya Publications House, Bombay 1985.                                    |
| Philips R.C.      | Evaluation in Education  |
| Rao Narasimha     | Explorations in Educational Evaluation, NeelKamal Publications, Hyderabad, 2013                      |
| Theodore & Adams  | Measurement & Evaluation   |
| Thorndike & Hagan | Measurement and Evaluation in Psychology and Education   |
| Upasani N.K.      | Evaluation in Higher Education   |
| Wandt E & Brown   | Essentials of Educational Evaluation   |
| Wrightstone W     | Evaluation in Modern Education   |
| दांडेकर वा ना     | शैक्षणिक मूल्यमापन व संख्याशास्त्र   |
| कदम चा प, चौधरी   | शैक्षणिक मूल्यमापन   |

UoM TYBA Education IV [Credit Based Semester and Grading System] Educational Evaluation			
Sem V	Course UAEDU501 Modules	No. of Lectures	Student Hours
1	Concept of Educational Evaluation	10	15
2	Assessment and Examinations	10	15
3	Educational Objectives	10	15
4	Learning Experiences and Outcomes	10	15
5	Practical Work in Educational Evaluation	10	30
		50	90
Sem VI	Course UAEDU601 Modules	No. of Lectures	Student Hours
1	Tools of Evaluation	10	15
2	Observation Techniques	05	15
3	Graphical Representation	05	15
4	Interpretation of Results	20	15
5	Practical Work in Educational Evaluation	10	30
		50	90

**Scheme of Examination:**

(25 marks 5<sup>th</sup> Sem + 25 marks 6<sup>th</sup> Sem) **Internal Assessment**

Minimum passing: 10 marks out of 25 marks.

(75 marks 5<sup>th</sup> Sem + 75 marks 6<sup>th</sup> Sem) **Theory Examination**

2.5 hours duration (October-November and February-March)

5 Essay-type questions of 15 marks each

All questions are compulsory (with internal choices)

Minimum passing: 30 marks out of 75 marks.

**TYBA Education IV  
Educational Evaluation**

5 <sup>th</sup> Semester Assessment Record Course UAEDU501				
Internal Assessment			5 <sup>th</sup> Semester End Exam	TOTAL
5 <sup>th</sup> Sem Written Test	Active Participation, Overall Conduct and Leadership Qualities	Total IA		
20	05	25	75	100
6 <sup>th</sup> Semester Assessment Record Course UAEDU601				
Internal Assessment			6 <sup>th</sup> Semester End Exam	TOTAL
6 <sup>th</sup> Sem Written Test	Active Participation, Overall Conduct and Leadership Qualities	Total IA		
20	05	25	75	100

**T.Y.B.A. Education IV  
QUESTION PAPER FORMAT  
Fifth Semester Examination (Batch 2015-2016)**

**T.Y.B.A. Subject: Education (Course UAEDU501) October 2015**  
**Marks: 75 Paper IV: EDUCATIONAL EVALUATION Time: 2.5 hours**

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- Q1 Module 1: Concept of Educational Evaluation  
(a) or (b) (15 marks)**
- Q2 Module 2: Assessment and Examinations  
(a) or (b) (15 marks)**
- Q3 Module 3: Educational Objectives  
(a) or (b) (15 marks)**
- Q4 Module 4: Learning Experiences and Outcomes  
(a) or (b) (15 marks)**
- Q5 Module 5: Practical Work in Educational Evaluation  
(a) or (b) (15 marks)**

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**T.Y.B.A. Education IV  
QUESTION PAPER FORMAT  
Sixth Semester Examination (Batch 2015-2016)**

**T.Y.B.A. Subject: Education (Course UAEDU601) March 2016**  
**Marks: 75 Paper IV: EDUCATIONAL EVALUATION Time: 2.5 hours**

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- Q1 Module 1: Tools of Educational Evaluation  
(a) or (b) (15 marks)**
- Q2 Module 2: Observation Techniques  
(a) or (b) (15 marks)**
- Q3 Module 3: Graphical Representation  
(a) or (b) (15 marks)**
- Q4 Module 4: Interpretation of Results  
(a) or (b) (15 marks)**
- Q5 Module 5: Practical Work in Educational Evaluation  
(a) or (b) (15 marks)**

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**UNIVERSITY OF MUMBAI**  
**Syllabus for the T.Y.B.A. Course : Education**

**Course Title: T.Y.B.A. Paper V**  
**INFORMATION AND COMMUNICATION TECHNOLOGY IN EDUCATION**

4 lectures per week  
200 marks (100 marks 5<sup>th</sup> Semester + 100 marks 6<sup>th</sup> Semester)  
**Internal Assessment 25%** : [Class Test (20) + Attendance (05)]  
**Semester-End Exam 75%** : 2.5 hours theory paper (5 questions)

**Objectives:**

- i) To apply the principles of effective communication
- ii) To demonstrate the use of communication modes in teaching and learning
- iii) To understand the concept of ICT in education
- iv) To understand the various techniques of ICT in teaching and learning
- v) To develop support media for teaching and learning
- vi) To understand technology mediated communication

**Semester V : Course Code: UAEDU502 (June to October)**

**Module 1: Communication**

- a. Concept
- b. Communication Cycle
- c. Types - Verbal (Oral and Written) and Non Verbal Communication

**Module 2: Effective Communication**

- a. Barriers to effective communication
- b. Principles of effective communication
- c. Role of the teacher in effective communication

**Module 3: Communication Modes**

- a. Speaking/Listening,
- b. Narration, Explanation,
- c. Discussion, Questioning
- d. Illustrations (Verbal & Nonverbal).

**Module 4: Information and Communication Technology**

- a. Meaning and Characteristics
- b. Impact of ICT on Education
- c. Challenges in using ICT in education

**Module 5: Practical work in ICT in Education:**

Each student is expected to submit a report on **any one** of the following:

- a. Give a 10-minute presentation to demonstrate the use of **any one** Communication Mode, for **any one** topic from the TYBA syllabus,
- b. To acquaint with technological tools and websites in education; to go through **any 5** educational websites/links and submit a report on it.



**Module 1: Techniques of Teaching and Learning**

- a. Self Learning – meaning and techniques (SQ4R)
- b. Small group learning - Seminar, Cooperative Learning (peer tutorial, brainstorming, jigsaw)
- c. Large group learning (Lecture, Simulation, Role Play)

**Module 2: Support Media for Communication**

- a. Meaning and Psychological Bases
- b. Dale's Cone of Experiences
- c. Projected (LCD Projector) and Non Projected Support Media (3-D and 2-D models - charts, maps, flashcards)

**Module 3: Technology Mediated Communication**

- a. E-learning-Concept
- b. On-line and off-line learning – concept and advantages
- c. Blended Learning

**Module 4: Trends in Technology Mediated Communication**

- a. Computer Assisted Instruction – meaning, significance and modes
- b. Computer Managed Instruction – meaning and significance
- c. Mobile Learning – meaning, characteristics and significance

**Module 5: Practical work in ICT in Education:** Each student is expected to give a 10-minute presentation on **one** topic from the TYBA syllabus, using any one of the following, and to submit a report of the same:

- a. Two Non-Projected Support Media (Charts, Flash Cards, Models)
- b. Power point presentation with maximum 20 slides.

**Reference Books:**

- |                           |   |
|---------------------------|---|
| Aggrawal D.D.             | Educational Technology, Sarup & Sons, N Delhi 2005  |
| Aggarwal JC               | Basic ideas in Educational Technology, Shipra Publisher, N Delhi                            |
| Bengalee Coomi            | Educational Technology, Sheth Publishers, Mumbai 1986                                       |
| Berne Eric                | Transactional Analysis  |
| Bhalla CR                 | Audio visual aids in education, AtmaRam & Sons,   |
| Bhatt B.D. & Sharma S.R.  | Educational Technology, Kanishka Publishing House, N Delhi, 1992                            |
| Dahiya SS                 | Educational Technology–toward better teacher performance, Shipra Publications, N Delhi 2004 |
| Dasgupta DN               | Communication & Education, Pointer Publications   |
| Dutton William H          | Information & Communication Technologies – Visions & Realities                              |
| Joyce Bruce & Weil Marsha | Models of teaching, Prentice Hall of India, N Delhi   |
| Khan MI, Sharma SR        | Instructional Technology, Kanishka PublishingH  |
| Kovalchick Ann.)          | Education and Technology (3Vol), ABC-CLIO. Inc., California, 2004                           |
| Dawson Kara )             |   |
| Krishnamoorthy RC         | Educational Technology- Expanding Our Vision, Author Press, N. Delhi, 2003                  |

### **Reference Books (continued):**

- Kumar KL Educational Technology, New Age International Publs, N Delhi 2006
- Malcom Peltu Information & Communication Technologies, Oxford University Press,
- Mamidi MR, Ravishankar S Curriculum Development & Educational Technology, Sterling Publs, N Delhi 1992
- Mohanty Jagannath Educational Technology, Deep & Deep Publications, N Delhi 1992
- Mohanty Jagannath Educational Broadcasting- Radio & TV in Education, Sterling Publisher, N Delhi, 1986
- Mohanty Jagannath Modern Trends in Educational Technology, NeelKamal Publin, Hyderabad, 2013
- Mrunalini T Education and Electronic media, APH Publishing Corporation, N Delhi, 1997
- Mukhopadhyay Murmur Educational Technology, Shipra Publications, N Delhi 2004
- Murthy SK Educational Technology, Parkash Bros.Ludhiana
- Nayak A K & Rao V K Classroom Teaching Methods & Practices, APH Publishing Corporation, N Delhi
- Nazeena C From Blackboard to the Web, Kanishka PublHou
- Sampath K.Pannirselvan) Introduction to Educational Technology, Sterling Publishers, N Delhi, 1988
- & Santhanam )
- Shankar T Methods of Teaching Educational Technology, Crescent Publishing Corporation
- Sharma Anuradha Modern Educational Technology, Commonwealth Publishers
- Sharma AR Educational Technology, Vinod Pustak Mahal, Agra, 1985
- Sharma R.A. Technological Foundations of Education, R. Lall Book Depot, Meerut, 2001
- Sharma SR Media and methods of education, Sarup&Sons
- Sharma Yogendra Fundamental aspects of Educational Technology, Kanishka Publishing House, N Delhi
- Sharma Yogendra Educational Technology Vol 1-2, Kanishka Publishers & Distributors, N Delhi, 2000
- Sharma Y & Sharma M Educational Technology & Management, 2 vols, Kanishka Publishing House, N Delhi
- Shelly, Cashman, Gunter Integrating Technology in the classroom, Thomson
- Singh PP, Sandhir Sharma E-learning – New trends and innovations, Deep & Deep Publication, N Delhi
- Srinivasan TM Use of Computers and Multimedia in education, Aavishkar Publishers, N Delhi
- Vanaja M, Rajasekar S Educational Technology & Computer Education, NeelKamal Publin, Hyderabad, 2013
- Vashist SR Research in Educational Technology, Book Enclave, Jaipur
- Vedanayagam E.G. Teaching Technology for College Teachers, Sterling Publishers, N Delhi, 1989
- Venkataiah N Educational Technology, APH Publishing Corporation, N Delhi 1996
- जगताप ह. ना. शैक्षणिक तंत्रज्ञान व माहितीशास्त्र
- रंसुरे विलास, जाधव केसर, शैक्षणिक माहिती तंत्रविज्ञान
- जाधव जयेश

UoM TYBA Education V [Credit Based Semester and Grading System ] INFORMATION AND COMMUNICATION TECHNOLOGY IN EDUCATION			
<b>Sem V</b>	<b>Course UAEDU502 Modules</b>	<b>No. of Lectures</b>	<b>Student Hours</b>
1	Communication	10	15
2	Effective Communication	10	15
3	Communication Modes	10	15
4	Information & Communication Technology	10	15
5	Practical Work in ICT in Education	10	30
		<b>50</b>	<b>90</b>
<b>Sem VI</b>	<b>Course UAEDU602 Modules</b>	<b>No. of Lectures</b>	<b>Student Hours</b>
1	Techniques of Teaching and Learning	10	15
2	Support Media for Communication	10	15
3	Technology Mediated Communication	10	15
4	Trends in Technology Mediated Communication	10	15
5	Practical Work in ICT in Education	10	30
		<b>50</b>	<b>90</b>

#### Scheme of Examination:

(25 marks 5<sup>th</sup> Sem + 25 marks 6<sup>th</sup> Sem) **Internal Assessment**

Minimum passing: 10 marks out of 25 marks.

(75 marks 5<sup>th</sup> Sem + 75 marks 6<sup>th</sup> Sem) **Theory Examination**

2.5 hours duration (October-November and February-March)

5 Essay-type questions of 15 marks each. All questions compulsory (with internal choices). Minimum passing: 30 marks out of 75 marks.

#### TYBA Education V INFORMATION AND COMMUNICATION TECHNOLOGY IN EDUCATION

<b>5<sup>th</sup> Semester Assessment Record Course UAEDU502</b>				
<b>Internal Assessment</b>			<b>5<sup>th</sup> Semester End Exam</b>	<b>TOTAL</b>
<b>5<sup>th</sup> Sem Written Test</b>	<b>Active Participation, Overall Conduct and Leadership Qualities</b>	<b>Total IA</b>		
20	05	25	75	100

  

<b>6<sup>th</sup> Semester Assessment Record Course UAEDU602</b>				
<b>Internal Assessment</b>			<b>6<sup>th</sup> Semester End Exam</b>	<b>TOTAL</b>
<b>6<sup>th</sup> Sem Written Test</b>	<b>Active Participation, Overall Conduct and Leadership Qualities</b>	<b>Total IA</b>		
20	05	25	75	100

**Education Paper V**  
**QUESTION PAPER FORMAT**  
**Fifth Semester Examination (Batch 2015-2016)**

**T.Y.B.A. Subject: Education (Course UAEDU502) October 2015**  
**Marks: 75 Paper V: ICT in EDUCATION Time: 2.5 hours**

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- Q1 Module 1: Communication**  
**(a) or (b) (15 marks)**
- Q2 Module 2: Effective Communication**  
**(a) or (b) (15 marks)**
- Q3 Module 3: Communication Modes**  
**(a) or (b) (15 marks)**
- Q4 Module 4: Information and Communication Technology**  
**(a) or (b) (15 marks)**
- Q5 Module 5: Practical Work in ICT in Education**  
**(a) or (b) (15 marks)**

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**T.Y.B.A. Education V**  
**QUESTION PAPER FORMAT**  
**Sixth Semester Examination (Batch 2015-2016)**

**T.Y.B.A. Subject: Education (Course UAEDU602) March 2016**  
**Marks: 75 Paper V: ICT in EDUCATION Time: 2.5 hours**

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- Q1 Module 1: Techniques of Teaching and Learning**  
**(a) or (b) (15 marks)**
- Q2 Module 2: Support Media for Communication**  
**(a) or (b) (15 marks)**
- Q3 Module 3: Technology Mediated Communication**  
**(a) or (b) (15 marks)**
- Q4 Module 4: Trends in Technology Mediated Communication**  
**(a) or (b) (15 marks)**
- Q5 Module 5: Practical Work in ICT in Education**  
**(a) or (b) (15 marks)**

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**UNIVERSITY OF MUMBAI**  
**Syllabus for the T.Y.B.A. Course : Education**  
**Course Title: T.Y.B.A. (Optional paper: Applied component)**  
**Paper VI (A) – Indian Education System**

**3 lectures per week**

200 marks (100 marks 5<sup>th</sup> Semester + 100 marks 6<sup>th</sup> Semester)

**Internal Assessment 25%** : [Class Test (20) + Attendance (05)]

**Semester-End Exam 75%** : 2.5 hours theory paper (5 questions)

**Objectives:**

- i) To comprehend the current trends at different levels of education
- ii) To gain insight into the challenges faced at different levels of education
- iii) To gain insight into the need for non-formal education in the Indian context
- iv) To develop an understanding of different boards of education in India
- v) To understand the importance of the teacher's role at all levels of education
- vi) To gain insight into the Right to Education Act 2010

**Semester V : Course Code: UAEDU503(A) (June to October)**

**Module 1: Pre-Primary Education:**

- a. Importance
- b. Types of pre-primary institutions– crèches, anganwadis, balwadis, play schools, nurseries, kindergartens
- c. Teacher Training programs (ECCE, Montessori course, NGOs – Muktangan, Pratham)
- d. Role of the teacher

**Module 2: Challenges in Pre-Primary Education:**

- a. Need for a national policy in pre-primary education
- b. NCF 2005 and RTE 2010
- c. Quality related issues in pre-primary education programmes

**Module 3: Primary Education:**

- a. Objectives (according to NCERT)
- b. Importance
- c. Types of primary schools – single teacher schools, private un-aided schools, private government aided schools, government managed schools.
- d. Teacher training and teacher eligibility test (TET)
- e. Qualifications and role of the teacher (D.Ed)

**Module 4: Challenges in Primary Education:**

- a. Universalization of Elementary Education – concept, significance and challenges
- b. Sarva Shiksha Abhiyan – background, scope, policies, outcomes
- c. Right To Education(RTE) 2010 – Right to Free and Compulsory Education, National Curriculum Framework 2005, Duties of Government, Local Authorities and Parents.

**Module 5: Practical work in Indian Education System:**

Each student is expected to visit a pre primary/ primary education centre, interview **3 teachers** and write a detailed report on **any 2 aspects** of education.

**Module 1: Secondary and Higher Secondary Education:**

- a. Objectives according to NCTE
- b. Importance
- c. Teacher training, teacher eligibility, Role of the teacher
- d. Nature and functions of a) State Boards, b) National Boards (CBSE and NIOS), c) International Boards (CISCE, IB)

**Module 2: Challenges in Secondary and Higher Secondary Education**

- a. NCFTE 2010
- b. Madhyamik Shiksha Abhiyan
- c. Quality issues in secondary and higher secondary educational programmes

**Module 3: Higher Education:**

- a. Objectives (according to UGC)
- b. Importance
- c. Types of higher education – general and professional
- d. Teacher eligibility, qualifications and role of the college/university teacher

**Module 4: Challenges in Higher Education:**

- a. Rashtriya Uchhatar Shiksha Abhiyan
- b. Accreditation of higher educational institutions
- c. Quality issues in Higher Education

**Module 5: Practical work in Indian Education System:** Each student is expected to visit **any one** of the following, interview **five students** and **five teachers** about **two** aspects in education; and write a detailed report on it.

1. Kendriya Vidyalaya (KV)
2. NIOS
3. An International School
4. SNDT

**Reference Books:**

- |                          |  |
|--------------------------|--|
| Aggarwal JC              | Development of Education system in India(Shipra Publns)  |
| Aggarwal JC              | Modern Indian Education-History, Development & Problems, Shipra Publications, N. Delhi.                    |
| Aggarwal JC<br>1987      | Modern Indian Education & its Problems, Arya Book Depot, N Delhi,  |
| Aggarwal JC              | Educational Reforms in India for the 21 <sup>st</sup> Century, Shipra Publications, N Delhi, 2000          |
| Aggarwal JC              | Organization & Practice of Modern Indian Education, Shipra Publications, N. Delhi.                         |
| Bhatia RL, AhujaB        | Modern Indian Education & its Problems, Surjeet Publications, N Delhi, 2000                                |
| Bhatnagar S)             | Development of education system in India   |
| Chauhan CPS              | Modern Indian Education – Policies, Progress & Problems, Kanishka Publishers & Distributors, N Delhi, 2004 |
| Dash BN<br>Distributors. | Trends & Issues in Modern Education (Dominant Publr & Distributors.  |

### **Reference Books (continued):**

- Dash M Education in India – Problems & Perspectives, Atlantic Publishers & Distributors, N Delhi, 2000
- Ghosh SC History of Education in India, Rawat Publications
- Jayapalan N Problems of Indian Education, Atlantic Publishers & Distributors
- Khanna SD) History of Indian Education and its Contemporary, Doaba House.
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- Krishnamacharyulu Elementary Education, NeelKamal Publications, Hyderabad, 2012
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- Mohanty J Primary & Elementary Education, Deep & Deep Publs, N Delhi, 2002
- Mohanty J Current Trends in Higher Education, Deep & Deep Publications, N Delhi, 2002
- Mukherjee S Contemporary Issues in Modern Indian Education, Author's Press.
- Naik JP Education Commission and After, APH Publishing Company, N Delhi, 2002
- Nayak AK, Rao VK Primary Education, APH Publishing Corp, N Delhi, 2002
- Pillai Ramchandran Non Formal Education, NeelKamal Publin, Hybd, 2013
- Rao DB Current Trends in Indian Education, Discovery Publishers, 1996
- Rao DB Education For All- achieving the goal(APH Publishing House)
- Rao DB Right To Education, NeelKamal Publin, Hyderabad, 2011
- Saini SK Development of education in India, Cosmo Publications, N Delhi, 1993
- Saiyidain K G Facts of Indian Education (NCERT)
- Saxena Jyotsna, Quality Education, APH Publishing Corporation, N Delhi, 2002
- Saxena MK, Gihan S
- Saxena Anamika, ) R Lall Book Depot, Meerut, 2002
- Sanjay Kumar )
- Sengar S R Singh Childrens' Education in India, Radha Publicns, N Delhi, 1992
- Sharma Yogendra History & Problems of education – 2 vols., Kanishka Publishers
- Shirur RR Non-Formal education for development, APH Publishing House, N Delhi, 2002
- Singha H.S. School Education in India – Contemporary Issues & Trends, Sterling Publications, N Delhi, 1991
- Veena DR Educational System–Problems & Prospects, Ashish Publishing House, N Delhi, 1988
- Wadhera RC Education in Modern India, Deep & Deep Publ, N Delhi 2000
- 5 Authors Indian Education System–Structure & Problems Tandon Publishers.

UoM TYBA Education VI (A) [Credit Based Semester and Grading System] Indian Education System			
<b>Sem V</b>	<b>Course UAEDUA503 Modules</b>	<b>No. of Lectures</b>	<b>Student Hours</b>
1	Pre-Primary Education	10	20
2	Challenges in Pre-Primary Education	10	15
3	Primary Education	10	20
4	Challenges in Primary Education	10	20
5	Practical work in Indian Education System	10	15
		45	90
<b>Sem VI</b>	<b>Course UAEDUA603 Modules</b>	<b>No. of Lectures</b>	<b>Student Hours</b>
1	Secondary and Higher Secondary Education	10	20
2	Challenges in Secondary and Higher Secondary Education	10	20
3	Higher Education	10	20
4	Non Formal Education	10	15
5	Practical work in Indian Education System	10	15
		45	90

**Scheme of Examination:**

(25 marks 5<sup>th</sup> Sem + 25 marks 6<sup>th</sup> Sem) **Internal Assessment**

Minimum passing: 10 marks out of 25 marks.

(75 marks 5<sup>th</sup> Sem + 75 marks 6<sup>th</sup> Sem) **Theory Examination**

2.5 hours duration (October-November and February-March)

5 Essay-type questions of 15 marks each

All questions are compulsory (with internal choices)

Minimum passing: 30 marks out of 75 marks.

**TYBA Education VI (A)  
Indian Education System**

5 <sup>th</sup> Semester Assessment Record Course UAEDUA503				
Internal Assessment			5 <sup>th</sup> Semester End Exam	TOTAL
5 <sup>th</sup> Sem Written Test	Active Participation, Overall Conduct and Leadership Qualities	Total IA		
20	05	25	75	100

  

6 <sup>th</sup> Semester Assessment Record Course UAEDUA603				
Internal Assessment			6 <sup>th</sup> Semester End Exam	TOTAL
6 <sup>th</sup> Sem Written Test	Active Participation, Overall Conduct and Leadership Qualities	Total IA		
20	05	25	75	100



**T.Y.B.A. Education VI (A)  
QUESTION PAPER FORMAT  
Fifth Semester Examination (Batch 2015-2016)**

<b>T.Y.B.A.</b>	<b>Subject: Education (Course UAEDUA503)</b>	<b>October 2015</b>
<b>Marks: 75</b>	<b>Paper VI (A): Indian Education System</b>	<b>Time: 2.5 hours</b>

- |           |   |                   |
|-----------|---|-------------------|
| <b>Q1</b> | <b>Module 1: Pre-Primary Education<br/>(a) or (b)</b>               | <b>(15 marks)</b> |
| <b>Q2</b> | <b>Module 2: Challenges in Pre-Primary Education<br/>(a) or (b)</b> | <b>(15 marks)</b> |
| <b>Q3</b> | <b>Module 3: Primary Education<br/>(a) or (b)</b>                   | <b>(15 marks)</b> |
| <b>Q4</b> | <b>Module 4: Challenges in Primary Education<br/>(a) or (b)</b>     | <b>(15 marks)</b> |
| <b>Q5</b> | <b>Module 5: Practical Work in Indian Edn System<br/>(a) or (b)</b> | <b>(15 marks)</b> |

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**T.Y.B.A. Education VI (A)  
QUESTION PAPER FORMAT  
Sixth Semester Examination (Batch 2015-2016)**

<b>T.Y.B.A.</b>	<b>Subject: Education (Course UAEDUA603)</b>	<b>March 2016</b>
<b>Marks: 75</b>	<b>Paper VI (A): Indian Education System</b>	<b>Time: 2.5 hours</b>

- |           |  |                   |
|-----------|--|-------------------|
| <b>Q1</b> | <b>Module 1: Secondary and Higher Secondary Education<br/>(a) or (b)</b>           | <b>(15 marks)</b> |
| <b>Q2</b> | <b>Module 2: Challenges in Secondary &amp; Higher Secondary Edn<br/>(a) or (b)</b> | <b>(15 marks)</b> |
| <b>Q3</b> | <b>Module 3: Higher Education<br/>(a) or (b)</b>                                   | <b>(15 marks)</b> |
| <b>Q4</b> | <b>Module 4: Non Formal Education<br/>(a) or (b)</b>                               | <b>(15 marks)</b> |
| <b>Q5</b> | <b>Module 5: Practical Work in Indian Edn System<br/>(a) or (b)</b>                | <b>(15 marks)</b> |

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**UNIVERSITY OF MUMBAI**  
**Syllabus for the T.Y.B.A. Course : Education**

**Course Title: T.Y.B.A. (Optional paper: Applied component)**  
**PAPER VI (B) EDUCATIONAL RESEARCH**

**3 lectures per week**

200 marks (100 marks 5<sup>th</sup> Semester + 100 marks 6<sup>th</sup> Semester)

**Internal Assessment 25%** : [Class Test (20) + Attendance (05)]

**Semester-End Exam 75%** : 2.5 hours theory paper (5 questions)

**Objectives:**

- i) To develop an understanding of concepts of educational research
- ii) To develop an understanding the aspects of educational research
- iii) To comprehend the process of educational research
- iv) To understand the significance of a review of related literature for educational research
- v) To develop an understanding the concept and techniques of sampling
- vi) To understand the concept and methodology of action research
- vii) To develop the skill of writing an action research proposal
- viii) To develop appreciation for scientific inquiry involved in research.

**Semester V : Course Code: UAEDUB503 (June to October)**

**Module 1: Overview of Educational Research**

- a) Concept - meaning and characteristics
- b) Need and Significance
- c) Types – historical, descriptive, experimental and case study
- d) Ethics in Educational research

**Module 2: Paradigms of Educational Research**

- a) Quantitative and Qualitative Research – concept, significance, characteristics, merits and limitations
- b) Mixed Method Research - introduction, concept, significance, characteristics, merits and limitations
- c) Steps in Educational Research – An overview : Selecting and Stating the Problem, Aims and Objectives, Review of Related Literature, Research Questions, Hypothesis, Sampling, Tools and Techniques of Data Collection, Analysis of Data, Reporting

**Module 3: Action Research**

- a) Meaning, principles, merits and limitations
- b) Role of Action Research in Professional Growth

**Module 4: New Trends in Educational Research**

- a) Participatory Research - concept, significance, merits and limitations
- b) Observational Research - concept, types, significance, merits and limitations
- c) Careers in Educational Research

**Module 5: Practical work in Educational Research:**

Each student is expected to submit a report on **one** of the following:

- a) Select a topic of educational significance and submit a review of related literature
- b) Prepare at least two career profiles related to educational research
- c) Submit a research proposal from an educational setting.

**Module 1: Sources of Educational Data**

- a) Primary and Secondary sources of educational data
- b) Sampling techniques- Probability Sampling (Simple random, systematic, stratified), Non-probability (purposive, convenience, quota sampling)
- c) Techniques in collecting educational data – observation and interview
- d) Tools in collecting educational data – rating scale, checklist, questionnaire, interview schedule

**Module 2: Data Analysis**

- a) Measures of central tendency and variability, normal probability curve, graphical representation of data, correlation
- b) Quantitative Data Analysis - Measures of central tendency, variability
- c) Qualitative Data Analysis – Immersion (get to know your data), standing back, reflecting. Analyzing (coding and categorisation) Synthesizing (emerging themes-bringing it all together); relating to other research work; disseminating and sharing.
- d) Interpretation and reflection of results

**Module 3: Use of Computer Applications in Educational Research**

- a) Review of Related Literature – Internet search, edu research websites
- b) Use of computers in data analysis
- c) Constructing graphs, maps and tables
- d) Internet research ethics
- e) Reference Work, Analysis, Report writing

**Module 4: Research Report-Writing**

- a) Elements of writing an Educational Research Report
- b) Criteria of a good research report (Comprehensibility, Authenticity, Truthfulness and Appropriateness)

**Module 5: Practical work in Educational Research:**

- a. Each student is expected to construct a Rating Scale and an Interview Schedule, on any relevant topic in the TYBA Education syllabus, or on an educational problem
- b. Prepare a rubric for evaluating an educational research project.

**Reference Books:**

- |                           |  |
|---------------------------|--|
| Aggrawal J.C.             | Educational Research: An Introduction  |
| Best JW & Kahn J          | Research in Education, Prentice Hall of India, 2007  |
| Ganesan Raja              | New Themes for Educational Research & Development<br>NeelKamal Publications, Hyderabad, 2013 |
| Khan Mohd Sharif          | Educational Research, Ashish Publishing House, 2000  |
| Koul Lokesh               | Methodology of Educational Research, Vikas Pubg House  |
| Lulla B.P.                | Essentials of Educational Research   |
| Mcniff Jean               | Action Research: Principles & Practice   |
| Pathak RP                 | Statistics in Educational Research, Kanishka Publrs  |
| Rao Usha                  | Conducting Educational Research  |
| Rao Usha                  | Action Research  |
| Sharma RA                 | Fundamental of Educational Research, Loyal Book Depot, Meerut, 1985                          |
| Singh Yogeshkumar         | Research Methodology, APH Publ Corp, NDelhi, 2007  |
| Sukhia SP, )              | Essentials of Educational Research, Allied Publishers, Bombay, 1989                          |
| Mehrotra PV, Mehrotra RN) |  |
| Tharayani                 | Action Research  |

**Reference Websites:**

- Fox Nick                      How To Use Observation In A Research Project,  
Trent Focus Group, 1998

<http://web.simmons.edu/~tang2/courses/CUAcourses/lsc745/sp05/observation.pdf>

<b>UoM TYBA Education VI (B) [Credit Based Semester and Grading System ] EDUCATIONAL RESEARCH</b>			
<b>Sem V</b>	<b>Course UAEDUB503 Modules</b>	<b>No. of Lectures</b>	<b>Student Hours</b>
1	Overview of Educational Research	10	20
2	Paradigms of Educational Research	10	20
3	Action Research	10	15
4	New Trends in Educational Research	05	20
5	Practical Work in Educational Research	10	15
		45	90
<b>Sem VI</b>	<b>Course UAEDUB603 Modules</b>	<b>No. of Lectures</b>	<b>Student Hours</b>
1	Sources of Educational Data	10	20
2	Data Analysis	10	20
3	Use of Computer Applications in E.R.	10	15
4	Research Report-Writing	05	20
5	Practical Work in Educational Research	10	15
		45	90

**Scheme of Examination:**

(25 marks 5<sup>th</sup> Sem + 25 marks 6<sup>th</sup> Sem) **Internal Assessment**

Minimum passing: 10 marks out of 25 marks.

(75 marks 5<sup>th</sup> Sem + 75 marks 6<sup>th</sup> Sem) **Theory Examination**

2.5 hours duration (October-November and February-March)

5 Essay-type questions of 15 marks each

All questions are compulsory (with internal choices)

Minimum passing: 30 marks out of 75 marks.

**TYBA Education VI (B)  
EDUCATIONAL RESEARCH**

<b>5<sup>th</sup> Semester Assessment Record Course UAEDUB503</b>				
<b>Internal Assessment</b>			<b>5<sup>th</sup> Semester End Exam</b>	<b>TOTAL</b>
<b>5<sup>th</sup> Sem Written Test</b>	<b>Active Participation, Overall Conduct and Leadership Qualities</b>	<b>Total IA</b>		
20	05	25	75	100
<b>6<sup>th</sup> Semester Assessment Record Course UAEDUB606</b>				
<b>Internal Assessment</b>			<b>6<sup>th</sup> Semester End Exam</b>	<b>TOTAL</b>
<b>6<sup>th</sup> Sem Written Test</b>	<b>Active Participation, Overall Conduct and Leadership Qualities</b>	<b>Total IA</b>		
20	05	25	75	100

**T.Y.B.A. Education VI (B)**  
**QUESTION PAPER FORMAT**  
**Fifth Semester Examination (Batch 2015-2016)**

**T.Y.B.A. Subject: Education (Course UAEDUB503) October 2015**  
**Marks: 75 Paper VI (B): EDUCATIONAL RESEARCH Time: 2.5 hours**

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- Q1 Module 1: Overview of Educational Research  
(a) or (b) (15 marks)**
- Q2 Module 2: Paradigms of Educational Research  
(a) or (b) (15 marks)**
- Q3 Module 3: Action Research  
(a) or (b) (15 marks)**
- Q4 Module 4: New Trends in Educational Research  
(a) or (b) (15 marks)**
- Q5 Module 5: Practical Work in Educational Research  
(a) or (b) (15 marks)**

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**T.Y.B.A. Education VI (B)**  
**QUESTION PAPER FORMAT**  
**Sixth Semester Examination (Batch 2015-2016)**

**T.Y.B.A. Subject: Education (Course UAEDUB603) March 2016**  
**Marks: 75 Paper VI (B): EDUCATIONAL RESEARCH Time: 2.5 hours**

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- Q1 Module 1: Sources of Educational Data  
(a) or (b) (15 marks)**
- Q2 Module 2: Data Analysis  
(a) or (b) (15 marks)**
- Q3 Module 3: Use of Computer Applications in  
Educational Research  
(a) or (b) (15 marks)**
- Q4 Module 4: Research Report-Writing  
(a) or (b) (15 marks)**
- Q5 Module 5: Practical Work in Educational Research  
(a) or (b) (15 marks)**

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**UNIVERSITY OF MUMBAI**  
**Syllabus for the T.Y.B.A. Course : Education**

**Course Title: T.Y.B.A. PAPER VII - EDUCATION FOR WOMEN**

**4 lectures per week**

200 marks (100 marks 5<sup>th</sup> Semester + 100 marks 6<sup>th</sup> Semester)

**Internal Assessment 25%** : [Class Test (20) + Attendance (05)]

**Semester-End Exam 75%** : 2.5 hours theory paper (5 questions)

**Objectives:**

- i) To understand the development / evolution / progress of education of girls and women in post-independent India.
- ii) To analyse the issues / factors affecting girls' and women education in India.
- iii) To acquire the knowledge about the contribution of various social reformers for the empowerment of women in India.
- iv) To understand efforts made to raise the status of women in India.

**Semester V : Course Code: UAEDU504 (June to October)**

**Module 1: Gender Equality and Gender Sensitivity**

- a. Conceptual foundations (meaning and definition of sex and gender, gender equality).
- b. Constitutional commitment to gender equality in India, NPE (1986), POA (1992).
- c. Any 5 Conventions on the Rights of the Child (1989), Role of UNICEF and UNESCO in Gender Equality and Gender Sensitivity.

**Module 2: Contemporary Issues in Girls' education**

- a. Social context: family, health, caste, class, child marriage.
- b. Gender inequality in schooling: organization of schooling, gender bias in text books, curriculum choices and hidden curriculum.
- c. Co-educational schools: concept, significance

**Module 3: Strategies and Programmes on Girls' Education**

- a. Mahila Samakshya, Kasturba Gandhi Balika Vidyalaya.
- b. Girl's education in SSA, DPEP.
- c. Role of NGOs and community for gender equality in education.

**Module 4: Challenges and Opportunities in Girl's Education**

- a. Governmental incentives for girls' education
- b. Corrosion of values and its impact on girls
- c. Measures to overcome problems faced by girls' schools

**Module 5: Practical work in Education for Women:** Every student is expected to perform **any one** of the following and submit a report on it:

- Review;
- i) a film based on women's issues
  - ii) A street play highlighting women's issues
  - iii) A book written by a female writer

**Module 1: Factors affecting education of women –**

- a. Socio-economic, cultural, political, religious factors
- b. Gender Bias and role of education
- c. Impact of education on women's life

**Module 2: Education of women in post independence India:**

- a. Women's movements in India
- b. Provisions for women's education in Indian constitution
- c. Recommendations for women's education in Kothari commission
- d. Special provisions for women in India

**Module 3: Empowerment of women:**

- a. Contribution of social reformers in the field of women's empowerment – Raja Ram Mohan Roy, Maharshi Karve, Savitribai Phule.
- b. Role of NCWE and the Ministry of Women and Child welfare
- c. Skill based training for economic independence
- d. Social self-help groups and NGOs working among women

**Module 4: Efforts made to raise the status of women:**

- a. Removal of gender discrimination; ban on sex determination tests
- b. Laws for protection of women against abuse, discrimination, domestic violence, sexual harassment and rape
- c. Measures for women empowerment – rural and urban
- d. Self defence for women.

**Module 5: Practical work in Education for Women:**

Each student must submit a report on **any one** of the following:

- a. Interview **any one** women achiever, because of her education
- b. Visit a women rights' organisation or an NGO for women development
- c. Case study on problems of girls' education in a locality/block/district.

**References**

- Bank, B.J. Gender and Education: An Encyclopedia. Praeger, Westport, London, 2007.
- Bhatt, B.D. Women's' Education And Social Developmen, Kanishka Delhi 1992
- Sharma, S.R. Child Malnutrition and Gender Discrimination in South Asia. Economics and Political Weekly, 2006.
- Mehrotra, S. Girls and women Education: Policies and implementation Mechanism. Case study: India, Bangkok, UNESCO 1998
- Ramchandran, V. Discrimination based on Sex, caste, religion and disability: Addressing through educational interventions; A handbook for Sensitizing Teacher & Teacher educators. NCTE & NHRC 2003
- Sharma, M.C.)
- Sharma, A.K.): Gender Equality in Education: Definitions and Measurements. International Journal of Educational Development, July 2003

<b>UoM TYBA Education VII [Credit based Semester and Grading System]</b>			
<b><u>EDUCATION FOR WOMEN</u></b>			
<b>Sem V</b>	<b>Course UAEDU504 Modules</b>	<b>No. of Lectures</b>	<b>Student Hours</b>
1	<b>Gender Equality and Gender Sensitivity</b>	10	15
2	<b>Contemporary Issues in Girl's Education</b>	10	15
3	<b>Strategies &amp; Programmes in Girls' Education</b>	10	15
4	<b>Challenges and Opportunities in girls' education</b>	10	15
5	<b>Practical Work in Education for Women</b>	10	30
		<b>50</b>	<b>90</b>
<b>Sem VI</b>	<b>Course UAEDU604 Modules</b>	<b>No. of Lectures</b>	<b>Student Hours</b>
1	<b>Factors affecting education of women</b>	10	15
2	<b>Education of women in post independence India</b>	10	15
3	<b>Empowerment of women</b>	10	15
4	<b>Efforts made to raise the status of women</b>	10	15
5	<b>Practical Work in Education for Women</b>	10	30
		<b>50</b>	<b>90</b>

**Scheme of Examination:**

(25 marks 5<sup>th</sup> Sem + 25 marks 6<sup>th</sup> Sem) **Internal Assessment**

Minimum passing: 10 marks out of 25 marks.

(75 marks 5<sup>th</sup> Sem + 75 marks 6<sup>th</sup> Sem) **Theory Examination**

2.5 hours duration (October-November and February-March)

5 Essay-type questions of 15 marks each

All questions are compulsory (with internal choices)

Minimum passing: 30 marks out of 75 marks.

**TYBA Education VII  
EDUCATION FOR WOMEN**

<b>5<sup>th</sup> Semester Assessment Record Course UAEDU504</b>				
<b>Internal Assessment</b>			<b>5<sup>th</sup> Sem End Exam</b>	<b>TOTAL</b>
<b>5<sup>th</sup> Sem Written Test</b>	<b>Active Participation, Overall Conduct and Leadership Qualities</b>	<b>Total IA</b>		
20	05	25	75	100
<b>6<sup>th</sup> Semester Assessment Record Course UAEDU604</b>				
<b>Internal Assessment</b>			<b>6<sup>th</sup> Sem End Exam</b>	<b>TOTAL</b>
<b>6<sup>th</sup> Sem Written Test</b>	<b>Active Participation, Overall Conduct and Leadership Qualities</b>	<b>Total IA</b>		
20	05	25	75	100



**T.Y.B.A. Education VII  
QUESTION PAPER FORMAT  
Fifth Semester Examination (Batch 2015-2016)**

**T.Y.B.A. Subject: Education (Course UAEDU504) October 2015**  
**Marks: 75 Paper VII: EDUCATION FOR WOMEN Time: 2.5 hours**

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- Q1 Module 1: Gender Equality and Gender Sensitivity  
(a) or (b) (15 marks)**
- Q2 Module 2: Contemporary issues in girl's education  
(a) or (b) (15 marks)**
- Q3 Module 3: Strategies and programmes on girls' education  
(a) or (b) (15 marks)**
- Q4 Module 4: Challenges and Opportunities in Girls' education  
(a) or (b) (15 marks)**
- Q5 Module 5: Practical Work in Education for Women  
(a) or (b) (15 marks)**

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**T.Y.B.A. Education VII  
QUESTION PAPER FORMAT  
Sixth Semester Examination (Batch 2014-2015)**

**T.Y.B.A. Subject: Education (Course UAEDU604) March 2016**  
**Marks: 75 Paper VII: EDUCATION FOR WOMEN Time: 2.5 hours**

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- Q1 Module 1: Factors affecting education of women  
(a) or (b) (15 marks)**
- Q2 Module 2: Education of women in post independence India  
(a) or (b) (15 marks)**
- Q3 Module 3: Empowerment of women  
(a) or (b) (15 marks)**
- Q4 Module 4: Efforts made to raise the status of women  
(a) or (b) (15 marks)**
- Q5 Module 5: Practical Work in Education for Women  
(a) or (b) (15 marks)**

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**UNIVERSITY OF MUMBAI**  
**Syllabus for the T.Y.B.A. Course : Education**

**Course Title: T.Y.B.A.–PAPER VIII CHALLENGES IN INDIAN EDUCATION**

**4 lectures per week**

200 marks (100 marks 5<sup>th</sup> Semester + 100 marks 6<sup>th</sup> Semester)

**Internal Assessment 25%** : [Class Test (20) + Attendance (05)]

**Semester-End Exam 75%** : 2.5 hours theory paper (5 questions)

**Objectives:**

- i) To develop an understanding of important issues in Indian Education
- ii) To comprehend the challenges faced in Indian education system
- iii) To develop an insight into the need for inclusive education
- iv) To appreciate the importance of Peace & Value education in turbulent times
- v) To familiarise with the initiatives in promoting education for human resource development

**Semester V : Course Code: UAEDU505 (June to October)**

**Module 1: Academic Issues in Indian education**

- a. Medium of instruction at pre-primary, primary, secondary and higher education levels
- b. Wastage and stagnation in primary and secondary education
- c. Teacher – pupil ratio in pre-Primary, primary, secondary and higher education levels

**Module 2: Administrative Issues in Indian education**

- a. Funding of educational institutions
- b. Selective admissions and Entrance examinations
- c. Educational institutional infrastructure
- d. Privatisation of education

**Module 3: Social Issues in Indian Education**

- a. Education for Equity (Scheduled castes, Scheduled Tribes, Economically and Socially Backward Classes)
- b. Education for mitigating social challenges (unemployment, communalism, population explosion, regionalism, terrorism, corruption)
- c. Education for Special Learners.

**Module 4: Education for National Development**

- a. Religious and Moral Education
- b. Education for Democracy
- c. Vocational Education

**Module 5: Practical work in Challenges In Indian Education:**

Every student is expected to submit an essay of not less than 1000 words, on any one of the following -

- a) Education for Multiculturalism
- b) Education for Inclusion
- c) Accreditation of educational institutions

**Module 1: Dimensions of Indian education**

- a. Environmental Education - meaning, need, significance and challenges
- b. Peace Education – meaning, need, significance and challenges
- c. Value education – meaning, need, significance and challenges
- d. Human Rights Education – meaning, need, significance and challenges

**Module 2: Issues in Curricular Transactions**

- a. Progressive methods for teaching, learning and evaluation
- b. Technology based teaching
- c. Parallel system of education (private tuitions and mass-coaching classes)

**Module 3: Research Related Issues in Education**

- a. Funding of research- government, non-government, foreign
- b. Research institutions – An overview - State level, National level, Global
- c. Action Research at pre-primary and primary education levels
- d. Use of technology for research- accessibility, availability, authenticity

**Module 4: Emerging Trends in Indian education**

- a. Emergence of Foreign Universities-meaning, significance, challenges
- b. Twinning programs - meaning, significance, challenges
- c. Choice based programs in higher education - meaning, significance, challenges
- d. Semester based credit and grading system - meaning, significance, challenges

**Module 5: Practical work in Challenges In Indian Education:**

Each student is expected to submit a report on any one of the following:

- a) Study any foreign university's undergraduate course, comment on it, compare it with a corresponding Indian undergraduate course and suggest improvements in that Indian course
- b) Study any Indian university's choice-based curriculum, comment on it, and suggest improvements in that Indian curriculum.

**Reference Books:**

- |                     |  |
|---------------------|--|
| Aggarwal JC         | Organization & Practice of Modern Indian Edn, Shipra Publrs,             |
| Aggarwal JC         | Educational reforms in India for 21 <sup>st</sup> century, ShipraPublshr |
| Aggarwal JC         | Theory & Principles of Education, Vikas Publicns, 1988                   |
| Ahluwalia SP, Dias: | Education – Issues & Challenges, San Park Press P.Ltd                    |
| Balan K             | Education & Employment, Ashish Publg House, NDelhi1992                   |
| Bhatt BD )          | Education of the Gifted & Talented Children, Kanishka                    |
| Sharma SR )         | Publishing House, N Delhi 1993   |
| Chinara Bendhar     | Education & Democracy, APH Publishing Corp, N Delhi1997                  |
| Dash BN             | Education & Society, Dominant Publshr & Distr, NDelhi 2004               |
| Dash BN             | Trends & Issues in Indian Education, Dominant Publishers                 |
| Kumar Ashok         | Current Trends in Indian Education, AshishPublHouse, 1991                |
| Kumar Krishna       | Democracy & Education in India, SangamBooks, London1994                  |
| Lakshmaiah T, )     | Education & Development, Rupa Books Pvt Ltd                              |
| Jayakumar EC )      |  |

### **Reference Books (continued):**

- Lakshmi S Innovations in Education, Sterling Publishers  
Lakshmi S Challenges in Indian Education, Sterling Publishers, 1989  
Mathew Suni Education of Children with Hearing Impairment, Kanishka Publishers, N Delhi 2006  
Mathur VS Education & the Future of India, Associatd Publ, Ambala 1993  
Mohanty J Current Trends in Higher Education, Deep&Deep Publi, 2000  
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Mohanty J Indian Education in the emerging society, Deep&DeepPubls,  
Nair Ramachandran: Emerging Spectures – Essays on Indian Higher  
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Talesra Hemlata Challenges in Education, Author Press, N Delhi 2003  
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Zakir Husain Education and National Development, Har Anand Publicatn

UoM TYBA Education VIII [Credit, Grading and Semester System] CHALLENGES IN INDIAN EDUCATION			
<b>Sem V</b>	<b>Course UAEDU505 Modules</b>	<b>No. of Lectures</b>	<b>Student Hours</b>
1	Academic issues in Indian Education	10	15
2	Administrative Issues in Indian education	10	15
3	Social Issues in Indian Education	10	15
4	Education for National Development	10	15
5	Practical Work in Challenges In Indian Education	10	30
		50	90
<b>Sem VI</b>	<b>Course UAEDU605 Modules</b>	<b>No. of Lectures</b>	<b>Student Hours</b>
1	Dimensions of Indian Education	10	15
2	Issues in Curricular Transactions	10	15
3	Research Related Issues in Education	10	15
4	Emerging Trends in Indian Education	10	15
5	Practical Work in Challenges In Indian Education	10	30
		50	90

**Scheme of Examination:**

(25 marks 5<sup>th</sup> Sem + 25 marks 6<sup>th</sup> Sem) **Internal Assessment**

Minimum passing: 10 marks out of 25 marks.

(75 marks 5<sup>th</sup> Sem + 75 marks 6<sup>th</sup> Sem) **Theory Examination**

2.5 hours duration (October-November and February-March)

5 Essay-type questions of 15 marks each

All questions are compulsory (with internal choices)

Minimum passing: 30 marks out of 75 marks.

**TYBA Education VIII  
Challenges in Indian Education**

5 <sup>th</sup> Semester Assessment Record Course UAEDU505				
Internal Assessment			5 <sup>th</sup> Semester End Exam	TOTAL
5 <sup>th</sup> Sem Written Test	Active Participation, Overall Conduct and Leadership Qualities	Total IA		
20	05	25	75	100
6 <sup>th</sup> Semester Assessment Record Course UAEDU605				
Internal Assessment			6 <sup>h</sup> Semester End Exam	TOTAL
6 <sup>th</sup> Sem Written Test	Active Participation, Overall Conduct and Leadership Qualities	Total IA		
20	05	25	75	100

**T.Y.B.A. Education VIII  
QUESTION PAPER FORMAT  
Fifth Semester Examination (Batch 2015-2016)**

**T.Y.B.A. Subject: Education (Course UAEDU505) October 2015**  
**Marks: 75 Paper VIII: CHALLENGES IN INDIAN EDUCATION Time: 2.5 hours**

- Q1 Module 1: Academic Issues in Indian education  
(a) or (b) (15 marks)**
- Q2 Module 2: Administrative Issues in Indian education  
(a) or (b) (15 marks)**
- Q3 Module 3: Social Issues in Indian Education  
(a) or (b) (15 marks)**
- Q4 Module 4: Education for National Development  
(a) or (b) (15 marks)**
- Q5 Module 5: Practical Work in Challenges in Indian education  
(a) or (b) (15 marks)**

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**T.Y.B.A. Education VIII  
QUESTION PAPER FORMAT  
Sixth Semester Examination (Batch 2015-2016)**

**T.Y.B.A. Subject: Education (Course UAEDU605) March 2016**  
**Marks: 75 Paper VIII: CHALLENGES IN INDIAN EDUCATION Time: 2.5 hours**

- Q1 Module 1: Dimensions in Indian education  
(a) or (b) (15 marks)**
- Q2 Module 2: Issues in Curricular Transactions  
(c) or (d) (15 marks)**
- Q3 Module 3: Research Related Issues in Education  
(a) or (a) (15 marks)**
- Q4 Module 4: Emerging Trends in Indian education  
(b) or (b) (15 marks)**
- Q5 Module 5: Practical Work in Challenges in Indian education  
(a) or (b) (15 marks)**

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**UNIVERSITY OF MUMBAI**  
**Syllabus for the T.Y.B.A. Course : Education**

**Course Title: T.Y.B.A. PAPER IX(A) COMPUTERS IN EDUCATION**  
**(Optional paper: Applied component)**

**3 lectures per week**

200 marks (100 marks 5<sup>th</sup> Semester + 100 marks 6<sup>th</sup> Semester)

**Internal Assessment 25%** : [Class Test (20) + Attendance (05)]

**Semester-End Exam 75%** : 2.5 hours theory paper (5 questions)

**Objectives:**

- i) To understand the fundamentals of computers
- ii) To apply the knowledge of software in instruction
- iii) To develop a good presentation
- iv) To apply the knowledge of internet technologies
- v) To understand the concept and importance of open educational resources
- vi) To acquire knowledge of internet security issues

**Semester V : Course Code: UAEDUA506 (June to October)**

**Module 1: Fundamentals of Computers:**

- a. Operating software – concept and functions
- b. Application Software (its uses in education) – i) Word Processor ii) Presentation iii) Spreadsheets iv) Data base Management
- c. Virus and its management

**Module 2: Multimedia in Education:**

- a. Multimedia presentation – features (Text, Sound, Animation, Navigation, Graphics, Videos).
- b. Steps of preparing a multimedia presentation
- c. Criteria for an effective multimedia presentation.

**Module 3: Computer Applications:**

Offline – Uses in teaching, learning, research and administration

**Module 4: Learning through Internet**

e-mail, Wiki, Blogs, Google groups, You Tube, Ted Talks

**Module 5: Practical Work in Computers in Education:** Each student should submit a report on the preparation of a document on **any one** topic from the TYBA Education syllabus using **any one** of the following:

- a. Word Document on A4 size, 10 pages, 1.15 line-spacing, ARIAL, font size 12, with 1" margin on all sides; with hyperlinks, visuals, tables; finally converted to PDF format.
- b. Power Point presentation with 10 slides, using animation, sound, transition
- c. Spreadsheets: Preparing a result sheet (minimum 10 entries), use SUM, AVG, MAX, MIN, Percentage (up to 2 digits after decimals), plot a chart (Bar, Pie), fill data for 10 students – sort by different options, filter, search.

**Module 1: Networking**

- a. Search engines – concept, types and features of Google Chrome, Firefox and Internet Explorer
- b. Application Software in Google Chrome for classroom teaching (Google Playstore)
- c. Logic for internet search – boolean, semantic and keystring search

**Module 2: Introduction to e-Learning:**

- a. Web-based learning
- b. Virtual classroom
- c. Role of EDUSAT

**Module 3: Open Educational Resources:**

- a. Concept of OER
- b. Importance of OER
- c. Examples (Moodle, NetLogo, Geogebra, CamStudio)

**Module 4: Introduction to Cyber Crimes & Intellectual Property Rights**

- a. Internet Security issues, Netiquettes
- b. Legal issues – cyber crime
- c. Copyright issues, Intellectual property rights

**Module 5: Practical Work in Computers in Education:**

Each student should submit a report on any one of the following:

- A. Prepare an oral presentation on any one topic in the TYBA Education syllabus, using CamStudio
- B. Prepare an oral presentation on any one topic in the TYBA Education syllabus, using NetLogo
- C. View a Khan's Academy/TED Talks video and write a report on it.

**Reference Books:**

- |   |  |
|---|--|
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| Merrill, Paul F.; Reynolds,)<br>Peter L; Christensen, Larry B)<br>Perkins David | Computers in Education, Allyn & Bacon Publ1995<br>Net-oriented Education, Akansha Publsg House<br>Software goes to school: Teaching for<br>Understanding New Technology, Oxford Univ.                                    |
| Plomp Tjeerd  | Cross National Policies And Practices On<br>Computers In Education, Kluwer Aca Publishrs   |
| Rajaraman V<br>Rajasekar S<br>Andy  | Fundamentals of computers ,Prentice-Hall,2004<br>Computers in Edu, NeelKamal Pub, Hyd,2013 Rathbone,<br>Windows XP For Dummies   |
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<b>UoM TYBA Education IX (A) [Credit Based Semester and Grading System] Computers in Education</b>			
<b>Sem V</b>	<b>Course UAEDUA506 Modules</b>	<b>No. of Lectures</b>	<b>Student Hours</b>
1	Computer Software in Education	10	15
2	Effective Presentation of Teaching-Learning Material	10	15
3	Computer Applications	10	15
4	Internet Technology Applications in Education	05	15
5	Practical Work in Computers in Education	10	30
		<b>45</b>	<b>90</b>
<b>Sem VI</b>	<b>Course UAEDUA606 Modules</b>	<b>No. of Lectures</b>	<b>Student Hours</b>
1	Networking	10	15
2	Internet Resources	10	15
3	Open Educational Resources	10	15
4	Introduction to Cyber Crimes and Intellectual Property Rights	05	15
5	Practical Work in Computers in Education	10	30
		<b>45</b>	<b>90</b>

**Scheme of Examination:**

(25 marks 5<sup>th</sup> Sem + 25 marks 6<sup>th</sup> Sem) **Internal Assessment**

Minimum passing: 10 marks out of 25 marks.

(75 marks 5<sup>th</sup> Sem + 75 marks 6<sup>th</sup> Sem) **Theory Examination**

2.5 hours duration (October-November and February-March)

5 Essay-type questions of 15 marks each

All questions are compulsory (with internal choices)

Minimum passing: 30 marks out of 75 marks.

**TYBA Education IX(A)  
Computers in Education**

<b>5<sup>th</sup> Semester Assessment Record Course UAEDUA506</b>				
<b>Internal Assessment</b>			<b>5<sup>th</sup> Semester End Exam</b>	<b>TOTAL</b>
<b>5<sup>th</sup> Sem Written Test</b>	<b>Active Participation, Overall Conduct and Leadership Qualities</b>	<b>Total IA</b>		
20	05	25	75	100
<b>6<sup>th</sup> Semester Assessment Record Course UAEDUA606</b>				
<b>Internal Assessment</b>			<b>6<sup>h</sup> Semester End Exam</b>	<b>TOTAL</b>
<b>6<sup>th</sup> Sem Written Test</b>	<b>Active Participation, Overall Conduct and Leadership Qualities</b>	<b>Total IA</b>		
20	05	25	75	100

**T.Y.B.A. Education IX(A)**  
**QUESTION PAPER FORMAT**  
**Fifth Semester Examination (Batch 2015-2016)**

**T.Y.B.A. Subject: Education (Course UAEDUA506) October 2015**  
**Marks: 75 Paper IX(A): COMPUTERS IN EDUCATION Time: 2.5 hours**

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- Q1 Module 1: Computer Software in Education**  
**(a) or (b) (15 marks)**
- Q2 Module 2: Effective Presentation of Teaching-Learning Material**  
**(a) or (b) (15 marks)**
- Q3 Module 3: Computer Applications**  
**(a) or (b) (15 marks)**
- Q4 Module 4: Internet Technology Applications in Education**  
**(a) or (b) (15 marks)**
- Q5 Module 5: Practical Work in Computers in Education**  
**(a) or (b) (15 marks)**

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**T.Y.B.A. Education IX(A)**  
**QUESTION PAPER FORMAT**  
**Sixth Semester Examination (Batch 2015-2016)**

**T.Y.B.A. Subject: Education (Course UAEDUA606) March 2016**  
**Marks: 75 Paper IX(A): COMPUTERS IN EDUCATION Time: 2.5 hours**

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- Q1 Module 1: Networking**  
**(a) or (b) (15 marks)**
- Q2 Module 2: Internet Resources**  
**(a) or (b) (15 marks)**
- Q3 Module 3: Open Educational Resources**  
**(a) or (b) (15 marks)**
- Q4 Module 4: Introduction to Cyber Crimes and**  
**Intellectual Property Rights**  
**(a) or (b) (15 marks)**
- Q5 Module 5: Practical Work in Computers in Education**  
**(a) or (b) (15 marks)**

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**UNIVERSITY OF MUMBAI**  
**Syllabus for the T.Y.B.A. Course : Education**  
**Course Title: T.Y.B.A. PAPER IX(B) EDUCATIONAL MANAGEMENT**  
**(Optional paper: Applied component)**

**3 lectures per week**

200 marks (100 marks 5<sup>th</sup> Semester + 100 marks 6<sup>th</sup> Semester)

**Internal Assessment 25%** : [Class Test (20) + Attendance (05)]

**Semester-End Exam 75%** : 2.5 hours theory paper (5 questions)

**Objectives:**

- i) To develop knowledge and understanding of the nature, scope, process and types of management.
- ii) To develop the ability to identify roles of participating members (individual/collective) & plan various institutionalized managerial activities
- iii) To enhance the ability of decision making in educational management.

**Semester V : Course Code: UAEDUB506 (June to October)**

**Module 1: Concept of Management**

- a. Meaning and Definition
- b. Principles of Management
- c. Nature, Scope and Need of Educational Management
- d. Systems Approach to Educational Management – Input-Process-Output, and Contingency Approach to Management
- e. Functions of Educational Management

**Module 2: Theories of Management and Leadership**

- a. Management: McGregor's theory X & Y, Vroom's expectancy motivation theory, Herzberg's theory
- b. Scientific Management
- c. Theories of Management as applicable to educational management
  - i. Modern Management theory ( Peter Drucker)
  - ii. Theory Z approach
  - iii. The learning organization ( Peter Senge)
- d. Leadership Management: Roles, Differences between leaders and managers, leadership styles

**Module 3: Institutional Planning & Management**

- a. Institutional climate and Institutional discipline
- b. Institutional planning – concept, need & importance
- c. Curricular and Co-curricular programs, scheduling
- d. School and College Plant including – use of ICT and MIS

**Module 4: Organisational Climate**

- a. Concept, Organisational Culture, Dimensions of Organisational Culture
- b. Issues of Diversity in Educational Organisations in the Indian context.

**Module 5: Practical work in Educational Management:**

Each student must write an essay of 1000 words on any one of the following:

- a. Application of ICT for Resource Management
- b. Use of ICT for Records-Keeping, Results-Making and Administration

### **Module 1: Human Resource Management**

- a. Leadership Roles --- Institutional Manager (Top and Middle Level Managers)
- b. Classroom Management
- c. Decision making: meaning & steps of decision making.
- d. Controlling & Supervising: Meaning. Principles, factors influencing supervision.
- e. Stress and Conflict Management (Concept and Strategies for)

### **Module 2: Institutional Quality**

- a. Concept
- b. Factors that affect institutional quality
- c. Institutional Discipline
- d. Appraisal Systems --- Concept of Self and Peer Appraisal

### **Module 3: Crisis Management**

- a. Concept, phases of crisis Management (Mitigation, Prevention, preparedness, response, recovery)
- b. Importance of crisis communication
- c. Organizational crisis management (concept and ways to overcome)

### **Module 4: Financial Management**

- a. Budgeting and allocation of finance to departments and activities
- b. Event Management – need and steps
- c. Greening of the Educational institution- saving energy and expenses

### **Module 5: Practical work in Educational Management:**

Each student must submit a report on any one of the following:

- a. Interview a middle level educational manager, about the challenges faced in managing the educational institution
- b. Interview a school or college teacher, about the challenges faced in classroom management
- c. Write an essay of approximately 1000 words on: Educational institution's working towards reducing consumption of carbon; and calculate or find the carbon audit of the Educational institution.

### **Reference Books:**

- |                     |   |
|---------------------|---|
| Aggarwal J.C.       | Educational Administration, Management & Supervision  |
| Aggrawal J. C.      | Education Policy in India, Shipra Publications, 1992  |
| Aggarwal J. C.      | Landmarks in the history of modern education .  |
| Bhatnagar SS, Gupta | Educational Management  |
| Champoux, J. E.     | Organizational behavior: Essential tenets for new millennium. Southwestern College Publishing. 2000 |
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- Maslow, A. Motivation and personality,2nd ed, Harper & Row,1970
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- Sachdeva M S School Organization, Administration and Management
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- Sharma R C National Policy on Education, Mangal Deep Publicn, 2002
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- Siddhiques M A Management of Education in Muslim Institutions, Ashish Publishing House, N Delhi, 1995
- Sidhu Kulbir Singh School Organization And Administration
- Sukhia S P Educational Administration
- Tharayani D K School Management
- Walia J.K. Foundations of school Administration And Organization

<b>UoM TYBA Education IX(B) [Credit Based Semester and Grading System] Educational Management</b>			
<b>Sem V</b>	<b>Course UAEDUB506 Modules</b>	<b>No. of Lectures</b>	<b>Student Hours</b>
1	Concept of Management	10	15
2	Theories of Management and Leadership	10	15
3	Institutional Planning & Management	10	15
4	Organisational Climate	05	15
5	Practical work in Educational Management	10	30
		45	90
<b>Sem VI</b>	<b>Course UAEDUB606 Modules</b>	<b>No. of Lectures</b>	<b>Student Hours</b>
1	Human Resource Management	10	15
2	Institutional Quality	10	15
3	Crisis Management	10	15
4	Financial Budgeting	05	15
5	Practical work in Educational Management	10	30
		45	90

**Scheme of Examination:**

(25 marks 5<sup>th</sup> Sem + 25 marks 6<sup>th</sup> Sem) **Internal Assessment**

Minimum passing: 10 marks out of 25 marks.

(75 marks 5<sup>th</sup> Sem + 75 marks 6<sup>th</sup> Sem) **Theory Examination**

2.5 hours duration (October-November and February-March)

5 Essay-type questions of 15 marks each

All questions are compulsory (with internal choices)

Minimum passing: 30 marks out of 75 marks.

**TYBA Education IX(B)  
Educational Management**

<b>5th Semester Assessment Record Course UAEDUB506</b>				
<b>Internal Assessment</b>			<b>5<sup>th</sup> Semester End Exam</b>	<b>TOTAL</b>
<b>5<sup>th</sup> Sem Written Test</b>	<b>Active Participation, Overall Conduct and Leadership Qualities</b>	<b>Total IA</b>		
20	05	25	75	100
<b>6<sup>th</sup> Semester Assessment Record Course UAEDUB606</b>				
<b>Internal Assessment</b>			<b>6<sup>th</sup> Semester End Exam</b>	<b>TOTAL</b>
<b>6<sup>th</sup> Sem Written Test</b>	<b>Active Participation, Overall Conduct and Leadership Qualities</b>	<b>Total IA</b>		
20	05	25	75	100

**T.Y.B.A. Education IX(B)**  
**QUESTION PAPER FORMAT**  
**Fifth Semester Examination (Batch 2015-2016)**

**T.Y.B.A. Subject: Education (Course UAEDUB506) October 2015**  
**Marks: 75 Paper IX(B): EDUCATIONAL MANAGEMENT Time: 2.5 hours**

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- Q1 Module 1: Concept of Management**  
**(a) or (b) (15 marks)**
- Q2 Module 2: Theories of Management and Leadership**  
**(a) or (b) (15 marks)**
- Q3 Module 3: Institutional Planning & Management**  
**(a) or (b) (15 marks)**
- Q4 Module 4: Organisational Climate**  
**(a) or (b) (15 marks)**
- Q5 Module 5: Practical Work in Educational Management**  
**(a) or (b) (15 marks)**
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**T.Y.B.A. Education IX**  
**QUESTION PAPER FORMAT**  
**Sixth Semester Examination (Batch 2015-2016)**

**T.Y.B.A. Subject: Education (Course UAEDUB606) March 2016**  
**Marks: 75 Paper IX(B): EDUCATIONAL MANAGEMENT Time: 2.5 hours**

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- Q1 Module 1: Human Resource Management**  
**(a) or (b) (15 marks)**
- Q2 Module 2: Institutional Quality**  
**(a) or (b) (15 marks)**
- Q3 Module 3: Crisis Management**  
**(a) or (b) (15 marks)**
- Q4 Module 4: Financial Budgeting**  
**(a) or (b) (15 marks)**
- Q5 Module 5: Practical Work in Educational Management**  
**(a) or (b) (15 marks)**
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