

# **Certificate Course in Conversational Urdu**

## **Eligibility for Admission:**

Minimum qualification of the candidate should be S.S.C. However if a non SSC candidate is found to be eligible by way of appearing for a personal interview and oral test conducted by the Department, he/she may be admitted to the Certificate Course in Conversational Urdu.

## **Duration :**

The duration of the proposed course is one year.

## **Fee Structure:**

- 1) Tuition Fees ----- Rs. 2,500/-
- 2) Registration Fees ----- Rs. 100/-
- 3) Examination fee as per University norms
- 4) Honorarium for per lecture to resource person – Rs. 300/-

## **Intake Capacity and Duration:**

The intake capacity of the students is 15  
Lectures of 2 hrs duration will be held twice a week.  
(4 lectures per week of one hour.)

- 1) The candidate will not be admitted to the examination if he/she has not kept 75% attendance.

## Syllabus for Certificate in Conversational Urdu

1. Outlines of Urdu phonetics and phonological features in comparison with Hindi, Marathi, and Gujarati sounds and alphabets.  
Such as : Aen, Ghaen, Qaaf, Zhey, Fey, Zuad, Toey etc.
  - a. Differentiating between Arabic & Persian borrowed sounds in contrast with Indian sounds.  
Such as : Jeem-Zey, Kaaf- Qaaf,  
Gaaf – Ghaen, Kha – Khhae
  - b. Study of consonantal clusters, giving practice of the above peculiar linguistic features of Urdu.  
Such as :Khatm, Darakht, Shart, Sharm etc.
  - c. Articulation of typical Urdu sounds borrowed from Arabic and Persian.  
Such as: Qaaf – Glottal Consonant  
Khhae – Uvular, Ph - Bilabial ,  
Phh – Fricative, Daal - Dental
2. Practice of spoken urdu as ignorance of some sounds in daily spoken language such as : Qaaf, Khhae, Ghaen etc. creates problems for the learners as it should be explained at primary level only.
3. Some grammatical features of inflections of Urdu Verbs in the light of Pronouns like Tu, Tum and Aap.  
Such as:-Tu Aaa, Tum Aao, Aap Aaiye and  
Difference between Hae and Haen.
4. Practicing honorific styles and polite exchange like Aiye, Baithiye, Tashreef Rakhiye, Mullahiza Farmaiye etc.
5. Some Urdu Idioms, proverbs of daily Usages  
Such as : Idioms: Aankh Lagna,  
Proverbs : Kuen ki mitti Kuen ko lagti Hae.  
Aansoo Nahin Ek, Kalejaa Tok Tok.  
Aa Bael mujhey maar.  
Daily Usages: Har Roz, Do-char din etc.
6. Situational Urdu Conversation:  
Such as: a) High Urdu, Low Urdu, colloquial Urdu, Dialectal Urdu.  
b) In classroom, friendly conversation  
In market, restaurant.etc  
c) Academic & Public Address.

**Scheme of examination:** (Viva Voce only)

In viva-voce examination, the student will be asked to explain and use the following features in his/her conversation:

Part-A : a) Grammatical features of inflections of Urdu Verbs. (40 Marks)  
b) Honorific styles and polite exchange.  
c) Urdu Idioms, Proverbs and daily usages.

Part-B : Situational Urdu Conversation. (30 Marks)

Part-C : a) Reading a prose passage (30 Marks)  
b) A small part of a Drama  
c) Ghazal or Poetry.

The Marks of the viva-voce will be 100, on the basis of above mentioned scheme.